

Notice of meeting and agenda

The City of Edinburgh Council

10.00 am, Thursday, 20 September 2018

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 The City of Edinburgh Council of 23 August 2018 (circulated) – submitted for approval as a correct record

5. Questions

- 5.1 By Councillor Booth - Council's Vehicle Fleet - for answer by the Convener of the Finance and Resources Committee
- 5.2 By Councillor Burgess - Allotments - for answer by the Convener of the Culture and Communities Committee
- 5.3 By Councillor Burgess - Playing Out - for answer by the Convener of the Transport and Environment Committee
- 5.4 By Councillor Burgess - Spending on Parks - for answer by the Convener of the Transport and Environment Committee
- 5.5 By Councillor Osler - Residential Properties in Edinburgh - for answer by the Convener of the Housing and Economy Committee
- 5.6 By Councillor Rae - Registered Landlord Fees - for answer by the Convener of the Regulatory Committee
- 5.7 By Councillor Rae – Student Bed-spaces – Non-domestic Rates - for answer by the Convener of the Finance and Resources Committee
- 5.8 By Councillor Lang – Davidson’s Mains Roundabout - for answer by the Convener of the Transport and Environment Committee
- 5.9 By Councillor Lang – Fair Trade signs - for answer by the Convener of the Transport and Environment Committee

- 5.10 By Councillor Bruce – Cycle Racks - for answer by the Convener of the Transport and Environment Committee
- 5.11 By Councillor Mowat – 249 High Street - for answer by the Convener of the Finance and Resources Committee
- 5.12 By Councillor Rust – Commercial and Procurement Director Post - for answer by the Leader of the Council
- 5.13 By Councillor Douglas – Expansion of 20mph Zones - for answer by the Convener of the Transport and Environment Committee
- 5.14 By Councillor Corbett – Private Property Maintenance - for answer by the Convener of the Transport and Environment Committee
- 5.15 By Councillor Young – Muirhouse Millenium Centre - for answer by the Convener of the Education, Children and Families Committee
- 5.16 By Councillor Young – Safe Routes to School - for answer by the Convener of the Transport and Environment Committee
- 5.17 By Councillor Young – Pedal Scotland 2018 - for answer by the Convener of the Transport and Environment Committee
- 5.18 By Councillor McLellan – School Lets - for answer by the Convener of the Communities and Families Committee
- 5.19 By Councillor McLellan – Transient Visitor Levy - for answer by the Leader of the Council
- 5.20 By Councillor McLellan – Trading Standards - for answer by the Convener of the Transport and Environment Committee
- 5.21 By Councillor Doggart – Actions Undertaken by Edinburgh Integration Joint Board to Address Internal Audit Findings - for answer by the Chair of the Edinburgh Integration Joint Board
- 5.22 By Councillor Smith – Planned Summer Maintenance of School Estate - for answer by the Convener of the Finance and Resources Committee
- 5.23 By Councillor Webber – Public Funding of Councillors - for answer by the Convener of the Finance and Resources Committee
- 5.24 By Councillor Corbett – Implementation of New Arrangements for Facilities Management at Schools - for answer by the Convener of the Finance and Resources Committee
- 5.25 By Councillor McLellan – Seafield Recycling Centre - for answer by the Convener of the Transport and Environment Committee

- 5.26 By Councillor Laidlaw – Proposed Clean-up A1 Sir Harry Lauder Road - for answer by the Convener of the Transport and Environment Committee
- 5.27 By Councillor Laidlaw – IT Refresh in Schools - for answer by the Convener of the Finance and Resources Committee
- 5.28 By Councillor Douglas – Pop-up Bob - for answer by the Convener of the Transport and Environment Committee
- 5.29 By Councillor Booth – Controlled Parking Zones – Parking Permits - for answer by the Convener of the Transport and Environment Committee
- 5.30 By Councillor Main – Gylemuir Care Home - for answer by the Chair of the Edinburgh Integration Joint Board
- 5.31 By Councillor Booth – Leith Street Cycle Paths - for answer by the Convener of the Transport and Environment Committee
- 5.32 By Councillor Booth – Speed Guns - for answer by the Convener of the Transport and Environment Committee

6. Leader's Report

- 6.1 Leader's report

7. Appointments

- 7.1 If any

8. Reports

- 8.1 Elected Member Champions – report by the Chief Executive (circulated)
- 8.2 Burgess Roll – report by the Chief Executive (circulated)
- 8.3 Edinburgh Boundaries Extension and Tramways Act 1920 – report by the Chief Executive (circulated)

9. Motions

- 9.1 By Councillor Day – Trinity Academy

“That Council notes:

- a) The success of Edinburgh's Trinity Academy, which has been at the heart of the community for now 125 years supporting student to achieve their best.

- b) The well-established, dedicated parent council and their tremendous efforts in supporting the school.
- c) The excellent work of teaching and support staff and the continued success of trinity academy pupils both in school and in wider sports and extra curricular activities.
- d) This administration is commitment to proceed with much needed investment at Trinity Academy including a new Bangholm Sports Facility

Council requests the Lord Provost acknowledges this 125th anniversary in an appropriate manner.”

9.2 By Councillor Jim Campbell – Trinity Academy – 125 Anniversary

“Council

- 1) Marks the occasion of the 125 anniversary of the opening of Trinity Academy on Wednesday 4 September.
- 2) Pays tribute to all the staff students, past and present, who have played their part in reaching this milestone.
- 3) Notes that the original building has been in continued use as a school since Queen Victoria was on the throne and the very first women in the world were given the vote in New Zealand.
- 4) Celebrated that this year two girls are fulfilling the role of School Captains building on, and developing new, traditions as the Academy reflects our evolving communities.
- 5) Takes pride in the broad education provided by Trinity Academy over many many years, delivering outstanding success in sports, arts and examinations again this last year.
- 6) Looks forward to the Officers coproducing the Business Case Options analysis, recently agreed by the Education & Families Committee, with the whole Trinity Academy community, that we might all together lay the foundations for the next 125 years.”

9.3 By Councillor Lang - Queensferry Churches Care in the Community 25th Anniversary

“Council:

- 1. congratulates the Queensferry Churches Care in the Community (QCCC) on its silver jubilee anniversary.

2. recognises the significant contribution which the organisation has made over the last 25 years to the health, well being and activity of older people and carers in communities across rural north west Edinburgh.
3. expresses its sincere thanks to the hard work and dedication of the QCCC staff and volunteers.
4. asks the Lord Provost to write to QCCC and mark this important anniversary in the appropriate manner.”

9.4 By Councillor Rose – Graffiti Working Group

“Council

- 1) Commends the Southside Association and Southside Community Council for raising funds and volunteers in order to design and paint community murals in two graffiti-stricken closes in Nicolson Street. Notes that along with an earlier project in Gifford Park these three projects have thus far been successful in reducing graffiti.
- 2) Notes the Marine Parade Graffiti Wall and the international event at this, the longest graffiti wall in the UK, earlier this month.
- 3) Notes that in September 2017 the administration opposed a motion by Councillor Laidlaw to re-establish a Graffiti Task Force. In place of this immediate action, they resolved to establish a graffiti working group. Since September 2017, the Graffiti Working Group has met once and, to date, there is no clear evidence of resulting action or recommendations.
- 4) Notes that the administration’s actions effectively prevented concerted immediate action to address an upsurge in graffiti which is of concern to residents of, and visitors to, Edinburgh.
- 5) Instructs that the Graffiti Working Group be scrapped and the Director of Place be instructed to reform a Graffiti Task Force in order to co-ordinate and address the prevalence of graffiti in Edinburgh’s streets.
- 6) Instructs the Director of Place, after
 - noting any discussions undertaken by the Graffiti Working Group
 - noting previous best practice and opportunities to intervene
 - taking action he considers appropriate
 - to report progress with measures within three cycles.”

9.5 By Councillor Jim Campbell – School Recruitment

“Council

Notes the efforts Officers made this year to recruit newly qualified teachers earlier than previous years, and is interested to understand how successful this was.

Therefore, asked for a report to Education, Children & Families Committee within two cycles to include:

- 1) The number of teaching and teaching assistant posts which were (a) taken up and (b) still vacant as schools and nurseries returned for this new academic year, providing a comparison with the previous five years.
- 2) A survey of Head Teachers assessing their satisfaction with the end to end recruitment process. Other sources of Head Teachers' views should also be included.
- 3) Data covering the last five years obtained from Education or HR records, indicating the average number of days between:
 - (a) Head Teachers advising of a vacancy (or the need to re-advertise a vacancy) and an advert being placed?
 - (b) Head Teachers advising of a vacancy and the last interview being held?
 - (c) A successful candidate first being interviewed and an offer being made to that candidate?
 - (d) A candidate accepting an offer and the Council gaining PVG clearance?
 - (e) A Head Teacher advising of a vacancy and a new appointment taking up that role?
- 4) An analysis of any candidates that were made offers but chose not to take up any role with this Council.
- 5) Reviews any benchmark reporting of end to end recruitment performance for similar vacancies within the Council, with other Councils, or with other organisations.”

9.6 By Councillor Smith – Liberton High School

“Council

- 1) Notes serious concerns over the Liberton High School remedial works which were to be completed over the summer break which have not been completed in line with deadlines set out to both the parent council and the Education, Children and Families Committee.
- 2) Calls for an action plan and strategic timetable be drawn up urgently for the required works to reassure parents, children and teachers at Liberton High School that the safety in our schools is of utmost importance.
- 3) Requests that a report to update members on the remedial works is brought to the next Education, Children and Families Committee.”

9.7 By Councillor Lang – Improving Bus Services in Rural West Edinburgh

“Council

1. notes commitment 19 of the administration’s coalition agreement to “improve public transport to rural west Edinburgh”.
2. recognises that increased bus service provision is critical to the delivery of this commitment.
3. regrets that since the coalition agreement was signed:
 - a) The direct bus link between Queensferry, Kirkliston and St John’s Hospital has ceased.
 - b) The frequency of bus services between Kirkliston and Edinburgh city centre has reduced significantly following the decision of First Bus to end its 38A service.
 - c) route changes by First Bus have meant services to and from Edinburgh city centre are no longer passing through Newbridge.
 - d) The frequency of the bus service between Balerno and Edinburgh city centre has reduced in evenings and weekends.
 - e) Despite being included in the February 2018 budget, the subsidised service to St. John’s Hospital from Balerno, Currie and Juniper Green has yet to be reinstated having been withdrawn on the 10 April 2016.

4. notes that whilst Lothian Buses has launched two new services in West Lothian, with further services to start in September, it does not provide either Kirkliston or Ratho with a direct city centre service.
5. further notes that there is no direct service between Currie and Balerno with the Gyle.
6. welcomes the initiatives set out in the Public Transport Priority Action Plan as approved by the Transport and Environment Committee but believes the proposals on their own will be insufficient to deliver the promised improvement to public transport in rural west Edinburgh.
7. believes a comprehensive action plan is urgently required to improve public transport in the rural west of the City and therefore agrees for a report to come before the Transport & Environment Committee, North West Locality Committee and South West Locality Committee in two cycles, setting out such a plan.”

9.8 By Councillor Main – Muriel Spark Centenary

“Council agrees

Dame Muriel Spark (1918-2006) is one of Scotland's greatest novelists.

Muriel Spark was critically acclaimed throughout a career which spanned six decades and is best known as the author of 'The Prime of Miss Jean Brodie'.

Born in Edinburgh in 1918 and a pupil at James Gillespies' School, Spark lived an international life, journeying from Edinburgh to Africa, London, New York, Rome, and Tuscany.

Council congratulates 'Muriel Spark 100', a year-long programme of events and activities celebrating the centenary of Muriel Spark's birth. As part of the celebrations the city has honoured Dame Muriel by naming Muriel Spark Walk on Bruntsfield Links and Miss Jean Brodie Steps in the Grassmarket.

Council requests that the Lord Provost investigates how the council might best celebrate the life of Muriel Spark in this centenary year of her life.”

9.9 By Councillor McLellan – Bonfire Night

“Council

- 1) Welcomes community-led initiatives to ensure community bonfires are properly marshalled to avoid a repeat of last year's disorder.
- 2) Will assist communities to encourage volunteering to help steward events.

- 3) Welcomes Police Scotland’s “Operation Moonbeam” preparations to prevent a repeat of last year’s disorder
- 4) Instructs the head of strategy, insight and communications to ensure a community safety communications plan is in place for this year’s events.”

9.10 By Councillor Cameron – Professor Dame Jocelyn Bell Burnell DBE

“Council:

Congratulates Professor Dame Jocelyn Bell Burnell DBE on being awarded the Breakthrough Prize for her work on the discovery of pulsars, and her lifetime of scientific achievement;

Welcomes and supports Dame Jocelyn’s decision to award her £2.3 million Breakthrough Prize money to the Institute of Physics to establish research studentships for people from under-represented groups; and

Conveys its warm thanks and appreciation to Dame Jocelyn for her contribution to the Royal Society of Edinburgh during her term as President from 2014-2018; and for her work as a role model for young students and female scientists throughout the world.

Council asks the Lord Provost to write to Dame Jocelyn in these terms.”

Laurence Rockey

Head of Strategy and Insight

Information about the City of Edinburgh Council meeting

The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail allan.mccartney@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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The City of Edinburgh Council

Edinburgh, Thursday 23 August 2018

Present:-

LORD PROVOST

The Right Honourable Frank Ross

COUNCILLORS

Robert C Aldridge
Scott Arthur
Gavin Barrie
Eleanor Bird
Chas Booth
Claire Bridgman
Mark A Brown
Graeme Bruce
Steve Burgess
Lezley Marion Cameron
Ian Campbell
Jim Campbell
Kate Campbell
Mary Campbell
Maureen M Child
Nick Cook
Gavin Corbett
Cammy Day
Alison Dickie
Denis C Dixon
Phil Duggart
Marion Donaldson
Karen Doran
Scott Douglas
Catherine Fullerton
Neil Gardiner
Gillian Gloyer
George Gordon
Ashley Graczyk
Joan Griffiths
Ricky Henderson

Derek Howie
Graham J Hutchison
Andrew Johnston
David Key
Callum Laidlaw
Kevin Lang
Lesley Macinnes
Melanie Main
John McLellan
Amy McNeese-Mechan
Adam McVey
Max Mitchell
Joanna Mowat
Gordon J Munro
Hal Osler
Ian Perry
Susan Rae
Alasdair Rankin
Lewis Ritchie
Cameron Rose
Neil Ross
Jason Rust
Stephanie Smith
Alex Staniforth
Mandy Watt
Susan Webber
Iain Whyte
Donald Wilson
Norman J Work
Louise Young

1 Minutes

Decision

To approve the minute of the Council of 28 June 2018 as a correct record.

2 Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

3 Leader's Report

The Leader presented his report to the Council. He commented on:

- Edinburgh Festivals
- Signing of the City Deal commitment – thanks to those involved
- School exam results
- Meadowbank redevelopment consultation
- YouGov Survey

The following questions/comments were made:

Councillor Whyte	-	Service performance – risk appetite policy
Councillor Mary Campbell	-	Tourist levy
Councillor Aldridge	-	Leadership contests
Councillor Day	-	School exam results – Trinity Academy
Councillor Bird	-	Free sanitary products in schools
Councillor Johnston	-	Missed bin collections - complaints
Councillor Booth	-	Threat of extreme right wing – discussions with Police Scotland and community safety officers
Councillor Lang	-	Festival Silent Disco
Councillor Munro	-	Underspend by Scottish Government – Council representations
Councillor Fullerton	-	Waste Complaints – congratulations for lowest level for a number of years

Councillor Doggart	- Missed targets in Internal Audit findings
Councillor Cameron	- Value of filming in Edinburgh
Councillor Cook	- South Morningside Primary – Janitorial support – safety of Deanbank campus
Councillor Donaldson	- Construction Charter - welcome
Councillor Arthur	- Local Government Funding – cost of funding staff pay settlement
Councillor Watt	- Welcome Construction Charter – need to strengthen and implement this
Councillor Bridgman	- Proposed new tram line – possibility of holding a referendum on whether or not to proceed
Councillor Laidlaw	- Performance review – need for improvement in schools in poorer areas of the City
Councillor Dickie	- Holiday and weekend activities for young people and families with children with disabilities
Councillor Rust	- Leader’s tweets re Brexit – Brexit Working Group

4 Appointment of Members to Committees

The Council had agreed its political management arrangements and made appointments to a range of Committees, Boards, Joint Boards and outside organisations. A number of Councillors had resigned from their positions on various Committees and organisations and the Council was required to appoint members in their place.

Decision

- 1) To appoint Councillor Webber in place of Councillor Bridgman on the Personnel Appeals Committee.
- 2) To appoint Councillor Mitchell in place of Councillor Barrie on the Regulatory Committee and the Licensing Sub-Committee.
- 3) To appoint Councillor Jim Campbell in place of Councillor Graczyk on the Corporate Policy and Strategy Committee.

- 4) To appoint Councillor Doggart in place of Councillor Graczyk on the Culture and Communities Committee.
- 5) To appoint Councillor Gordon in place of Councillor Bridgman on the Finance and Resources Committee.
- 6) To appoint Councillor Key in place of Councillor Bridgman on the Governance, Risk and Best Value Committee.
- 7) To appoint Councillor Burgess in place of Councillor Mary Campbell on the Licensing Board.
- 8) To appoint Councillor McNeese-Mechan as Convener of the Personnel Appeals Committee.
- 9) To appoint Councillor Gordon as Sustainability Champion in place of Councillor Gardiner.

(References: Act of Council Nos 4 of 3 May 2018 and 10 of 28 June 2018; report by the Chief Executive, submitted)

5 Appointments to Outside Organisations

The Council had agreed its political management arrangements and made appointments to a range of outside organisations. A number of Councillors had resigned from their positions on various organisations and the Council was required to appoint members in their place.

The Council had also agreed the establishment of two Limited Liability Partnerships (LLPs) to own and manage housing for market and mid-market rent with five members being appointed, including Councillor Barrie in his then role as Convener of the Housing and Economy Committee.

Decision

- 1) To agree that as Convener of the Housing and Economy Committee, Councillor Kate Campbell should replace Councillor Barrie on the LLP Corporate Body.
- 2) To note that the remaining members of the Corporate Body were Councillor Cameron (as Vice-Convener of the Housing and Economy Committee) Councillor Rankin (as Finance and Resources Committee Convener), and Councillor Doggart, as well as the Executive Director of Place.
- 3) To appoint Councillor Douglas to the board of Corstorphine Community Centre.

- 4) To appoint Councillor Main in place of Councillor Mary Campbell and Councillor Fullerton in place of Councillor Kate Campbell, to the Edinburgh Alcohol and Drugs Partnership.

(References – Act of Council No 8 of 29 June 2017 2017 and 9 of 1 February 2018; report by the Chief Executive, submitted.)

6 Appointment to the Local Authority Pension Fund Forum (LAPFF)

The Pensions Committee had endorsed the appointment of Councillor Rankin to the Local Authority Pension Fund Forum (LAPFF) Executive Committee. At their meeting in July 2018 the LAPFF had appointed Councillor Rankin to its Executive Committee and the Council was asked to ratify this appointment.

Decision

To approve the appointment of Councillor Rankin to the Executive Committee of the LAPFF.

(Reference – report by the Executive Director of Resources, submitted.)

7 Office of the Lord Provost – Year One Report 2017/18

Details were provided on the activity and outcomes of the Lord Provost in the first year of the current administration from May 2017 to May 2018.

Motion

- 1) To welcome this report from the Office of the Lord Provost and note the range and variation of the work undertaken in year one of the current administration.
- 2) To endorse the direction of travel for 2018/19 as set out in paragraph 3.20 of the report.
- 3) To call for subsequent annual reports commensurate with the routine Council Annual Report in June each year.

- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

To add to the motion by Councillor McVey:-

To also call on officers to report the cost to the city of Royal activities, including visits and engagements, in the year May 2017 to May 2018 to the Finance and Resources Committee within one cycle.

- moved by Councillor Staniforth, seconded by Councillor Rae

Amendment 2

To add to the motion by Councillor McVey:-

To also call on officers to report the cost and economic benefit to the city of Royal activities, including visits and engagements, in the year May 2017 to May 2018 to the Finance and Resources Committee within one cycle.

- moved by Councillor Rust, seconded by Councillor Laidlaw

In accordance with Standing Order 20(7), Amendment 1 was accepted as an addendum to the motion

Voting

The voting was as follows:

For the motion (as adjusted)	-	41 votes
For Amendment 2	-	17 votes

(For the motion as adjusted: Councillors Aldridge, Arthur, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Munro, Osler, Perry, Rae, Rankin, Ritchie, Neil Ross, Staniforth, Watt, Wilson, Work and Young.

For Amendment 2: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte

Abstentions: The Lord Provost, Councillors Barrie, Bridgman and Graczyk.)

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To welcome this report from the Office of the Lord Provost and note the range and variation of the work undertaken in year one of the current administration.
- 2) To endorse the direction of travel for 2018/19 as set out in paragraph 3.20 of the report.
- 3) To call for subsequent annual reports commensurate with the routine Council Annual Report in June each year.

- 4) To also call on officers to report the cost to the city of Royal activities, including visits and engagements, in the year May 2017 to May 2018 to the Finance and Resources Committee within one cycle.

(Reference – report by the Chief Executive, submitted.)

8 Planning Statutory Scheme of Delegation

Details were provided on proposed changes to the statutory scheme of delegation on planning applications to allow more delegated power in respect of householder development and representations in support of local developments.

Decision.

- 1) To approve the proposed changes to the Statutory Scheme of Delegation.
- 2) To refer the proposed changes to the Statutory Scheme of Delegation to Scottish Ministers for approval and thereafter to adopt the scheme should such approval be forthcoming.

(Reference – report by the Executive Director of Place, submitted.)

9 The City of Edinburgh Council Performance 2017-18 – referral from the Corporate Policy and Strategy Committee

The Corporate Policy and Strategy Committee had referred a report which provided a detailed overview of council performance in 2017/18 against the Council Business Plan Strategic Aims and Objectives, to the City of Edinburgh Council for consideration.

Motion

To note the annual performance report for the 2017/18 financial year.

- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To note the report by the Chief Executive on the City of Edinburgh Council Performance 2017-18 and express concern that:
 - a) of the Corporate Indicators against which the Council measured performance on its Strategic Aims, 30 had current data and targets and of these two thirds (20) were amber or red and more than one third (11) were red;
 - b) within the Local Government Benchmarking Framework the Council was in the bottom half of Scottish Council performance for almost half

of the indicators (36 of 75) with particularly poor scores on measures that related to public satisfaction with services.

- 2) Considered that this was a result of a number of years where successive Labour and SNP Administrations had failed to properly prioritise service performance, improvement, benchmarking and Best Value to the detriment of Edinburgh citizens and the services they received.
- 3) To agree that Edinburgh citizens deserved better and that as a large, City based Council, Edinburgh should be using its scale and operational base to provide Scotland-leading services and further seeking to improve towards best practice on each service as measured in the UK and beyond.
- 4) Therefore, instructs the Chief Executive to draw up a Comprehensive Improvement Plan setting out how the Council could achieve service standards across all services that met the Council's own SMART targets, achieved top half performance amongst Scottish Councils across all indicators and that identified measures of performance against recognised best practice. The Comprehensive Improvement Plan should be presented to the Council by the end of 2018 calendar year and must include specific timescales within which service improvements would be made along with plans to implement these which would be made available to be scrutinised at Council Executive Committees.

- moved by Councillor Whyte, seconded by Councillor Doggart

Amendment 2

To add to the motion by Councillor McVey:

- 1) To note in particular, significant challenges and the need for concerted action on the following areas, amongst others:
 - To increase satisfaction with the standard of local schools;
 - Within social care, to reduce waiting lists and delayed discharge, to increase assessments and to increase uptake of self-directed support;
 - To improve homelessness services in order to reduce the scale and duration of stay in temporary accommodation;
 - To revamp road repairs services to ensure that defects are dealt with swiftly;
 - To improve street cleaning, recycling and satisfaction with refuse services;
 - To address capacity and processing problems in planning and building warrant services;

- To continue to develop workforce planning in order to deal with sickness absence and use of agency staff.
- 2) To note and acknowledge the work of council officers to address these issues, and agree that further work to improve performance in these areas would be reported to the relevant subject committee at the earliest reasonable opportunity.
- moved by Councillor Booth, seconded by Councillor Main.

In accordance with Standing Order 20(7), Amendment 2 was accepted as an addendum to the motion.

Voting

The voting was as follows:

For the motion (as adjusted)	-	39 votes
For Amendment 1	-	23 votes

(For the motion (as adjusted): The Lord Provost, Councillors Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Perry, Rae, Rankin, Staniforth, Watt, Wilson and Work.

For Amendment 1: Councillors Aldridge, Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, Lang, McLellan, Mitchell, Mowat, Osler, Rose, Neil Ross, Rust, Smith, Webber, Whyte and Young.)

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note the annual performance report for the 2017/18 financial year.
- 2) To note in particular, significant challenges and the need for concerted action on the following areas, amongst others:
 - To increase satisfaction with the standard of local schools;
 - Within social care, to reduce waiting lists and delayed discharge, to increase assessments and to increase uptake of self-directed support;
 - To improve homelessness services in order to reduce the scale and duration of stay in temporary accommodation;
 - To revamp road repairs services to ensure that defects are dealt with swiftly;

- To improve street cleaning, recycling and satisfaction with refuse services;
 - To address capacity and processing problems in planning and building warrant services;
 - To continue to develop workforce planning in order to deal with sickness absence and use of agency staff.
- 3) To note and acknowledge the work of council officers to address these issues, and agree that further work to improve performance in these areas would be reported to the relevant subject committee at the earliest reasonable opportunity.

(References – Corporate Policy and Strategy Committee 7 August 2018 (item 21); referral from the Corporate Policy and Strategy Committee, submitted)

10 Treasury Management - Annual Report 2017/18

The Finance and Resources Committee had referred a report on Treasury Management Activity in 2017/18.

Decision

- 1) To approve the Treasury Management Annual Report 2017/18.
- 2) To refer the report by the Executive Director of Resources to the Governance, Risk and Best Value Committee for scrutiny.

(References – Finance and Resources Committee 16 August 2018 (item 13); referral from the Finance and Resources Committee, submitted.)

11 Spend to Save Funding Application – Lagganlia Outdoor Centre - referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on an application for £40,000 of Spend to Save Funding to facilitate the construction of a purpose built outdoor learning resource at the Lagganlia Outdoor Centre, to the Council for approval.

Decision

To approve the application for £40,000 of Spend to Save Funding to facilitate the construction of a purpose built outdoor learning resource at the Lagganlia Outdoor Centre.

(References - Finance and Resources Committee 16 August 2018 (item 12); referral from the Finance and Resources Committee, submitted).

12 Freedom of the City – Daw Aung San Suu Kyi – Motion by the Lord Provost

The following motion by the Lord Provost was submitted in terms of Standing Order 16:

“Council:

1. Notes the motion passed unanimously by Council on 26th October 2017
2. Notes the letter written by the Lord Provost dated 9th November 2017 following the passing of the motion
3. Notes that despite sending a copy of the letter directly and subsequently sending copies through diplomatic and Armed Services contacts there has been no response to the letter.
4. Notes the ongoing humanitarian crisis in Northern Rakhine and in the refugee camps of neighbouring Bangladesh.
5. Notes the ongoing calls from the United Nations, Amnesty International and many governments to the Burmese government to stop the violence and allow UN scrutiny and safe return of those fleeing Rakhine.
6. Expresses disappointment that there has been no communication from Daw Aung San Suu Kyi

Therefore agrees to remove the award the “Freedom of the City” from Daw Aung San Suu Kyi effective immediately.”

Motion

To approve the motion by the Lord Provost

- moved by the Lord Provost, seconded by Councillor Griffiths

Amendment

To add at the end of the motion:

“, and agrees to publicise the background and reasons for this decision, and that the City of Edinburgh Council joins those calling for the immediate ending of violence, discrimination and persecution of Myanmar’s Rohingya people.”

- moved by Councillor Staniforth, seconded by Councillor Booth

In accordance with Standing Order 20(7), the amendment was accepted as an addendum to the motion

Decision

To approve the following adjusted motion by the Lord Provost:

Council:

1. Notes the motion passed unanimously by Council on 26th October 2017
2. Notes the letter written by the Lord Provost dated 9th November 2017 following the passing of the motion
3. Notes that despite sending a copy of the letter directly and subsequently sending copies through diplomatic and Armed Services contacts there has been no response to the letter.
4. Notes the ongoing humanitarian crisis in Northern Rakhine and in the refugee camps of neighbouring Bangladesh.
5. Notes the ongoing calls from the United Nations, Amnesty International and many governments to the Burmese government to stop the violence and allow UN scrutiny and safe return of those fleeing Rakhine.
6. Expresses disappointment that there has been no communication from Daw Aung San Suu Kyi

Therefore agrees to remove the award the “Freedom of the City” from Daw Aung San Suu Kyi effective immediately, and to publicise the background and reasons for this decision, and that the City of Edinburgh Council joins those calling for the immediate ending of violence, discrimination and persecution of Myanmar’s Rohingya people.

(Reference: Act of Council No 10 of 26 October 2017)

13 Police Stations – Motion by Councillor Jim Campbell

The following motion by Councillor Jim Campbell was submitted in terms of Standing Order 16:

“Council

- 1) Is concerned that only two Police Stations are certain to have a physical Police Officer presence available to the public 24hrs a day.
- 2) Invites Police Scotland to review why Police numbers in Edinburgh do not support the growth in population, and requests a report is made to each Locality Committee within 3 cycles on plans to increase Police Officers in line with the relative population growth in each Locality, relative to the Scottish average.

- 3) Makes clear that Council financial support for Local Police Officers is additional to an acceptable level of provision, and should not be used to make up for unacceptable basic Police provision in the City of Edinburgh.
- 4) Instructs Officers to confirm and update data on Local Police numbers relative to the best fit population estimates for each Police Division in Scotland, now that the midyear 2018 population data has been published, as agreed by Council, Motion 9.6 – Local Police (amended) on 15 March 2018, and make a report including this data, and adding historic & projected population levels split by Locality, available to all members of Locality Committees within one cycle.

Local Police Numbers and mid-year Population by Police Scotland Division, 2013 and 2017

	2013			2017			2013 to 2017, change on population basis
	Local Police Officers (1)	Population (2)	Police per 10,000 citizens	Local Police Officers (1)	Population (2)	Police per 10,000 citizens	
North East	1,132	579,200	19.54	1,189	586,380	20.27	3.73%
Tayside	968	412,160	23.49	951	416,090	22.86	-2.68%
Highlands & Islands	632	305,090	20.72	641	307,210	20.87	0.76%
Forth Valley	633	299,670	21.12	634	305,580	20.74	-1.82%
Edinburgh	1,180	487,460	24.21	1,155	513,210	22.50	-7.07%
Lothians & Borders	964	476,140	20.25	922	491,260	18.77	-7.30%
Fife	839	366,900	22.87	810	371,410	21.80	-4.66%
Greater Glasgow	2,714	793,890	34.19	2,626	823,910	31.87	-6.77%
Ayrshire	862	372,240	23.16	835	370,410	22.54	-2.65%
Lanarkshire	1,465	652,590	22.45	1,439	658,130	21.86	-2.62%
Argyll & W Dunbartonshire	570	177,850	32.05	564	176,420	31.97	-0.25%
Renfrewshire & Inverclyde	678	254,230	26.67	674	255,590	26.36	-1.16%
Dumfries & Galloway	371	150,280	24.69	359	149,200	24.08	-2.47%
TOTAL	13,008	5,327,700	24.42	12,798	5,424,800	23.59	-3.38%
Ex Edinburgh	11,828	4,840,240	24.44	11,643	4,911,590	23.71	-2.99%
% Edinburgh	9.07%	9.15%		9.02%	9.46%		

- 1) <http://www.scotland.police.uk/about-us/police-scotland/212598/>
- (2) Population is taken from the mid-year Council population data (<https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-bytheme/population/population-estimates>), with each Council population added to the Police Division area with the best fit.”

Motion

To approve the motion by Councillor Jim Campbell

- moved by Councillor Jim Campbell, seconded by Councillor Webber

Amendment

To note the motion by Councillor Jim Campbell on Police Stations, but to delete all and replace with:

- 1) To note that there is a police presence throughout the city 24 hours a day and these Police Officers are available to assist the public as required.
- 2) To acknowledge concern regarding numbers of Police Officers in Edinburgh but note that these are not calculated by population figures, they are deployed on a needs basis.
- 3) To note that as part of the Partnership Agreement with Police Scotland 2018/19 report, approved by the Culture and Communities Committee on 16 June 2018, Community Police Officers funded by City of Edinburgh Council are additional to the basic police officer provision for the city.
- 4) To note that crime figures have come down in Edinburgh, for example motorcycle crime has reduced by 92% since the introduction of the off road Police bikes which is a major initiative as part of the Partnership Agreement with Police Scotland.
- 5) To request a representative of the Scottish Police Authority attend the next meeting of the Culture and Communities Committee to discuss issues relating to policing in Edinburgh.

- moved by Councillor McNeese-Mechan, seconded by Councillor Wilson

Voting

The voting was as follows:

For the motion	-	22 votes
For the Amendment	-	37 votes

(For the motion: Councillors Aldridge, Brown, Jim Campbell, Cook, Doggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, Lang, McLellan, Mitchell, Mowat, Osler, Rose, Neil Ross, Rust, Smith, Webber and Young.

For the amendment: The Lord Provost, Councillors Arthur, Barrie, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Graczyk,

Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Munro, Perry, Rae, Rankin, Staniforth, Watt, Wilson and Work.)

Decision

To approve the amendment by Councillor McNeese-Mechan.

Declaration of Interests

Councillor Bruce declared a financial interest as an employee of Police Scotland and left the meeting during consideration of the above item.

Councillor Whyte declared a financial interest as a member of the Scottish Police Authority and left the meeting during consideration of the above item.

14 Participatory Budgeting – Motion by Councillor Jim Campbell

The following motion by Councillor Jim Campbell was submitted in terms of Standing Order 16:

“Council

Notes the desire to increase the level of Participatory Budgeting in the City and further recognises that a true democratic engagement with budgets decisions must include an option to forgo spending and instead hold monies in reserve. Accordingly, instructs that including an option to place all or part of the Participatory Budget in a Participatory Budget Reserve Fund (PBRF) is available to citizens in all Participatory Budgeting choices. Any monies in this PBRF shall not be considered or included when setting the next Council Budget, but shall be used to reduce the rate of Council Tax from what it would otherwise have been, in light of the agreed Council Budget, from the start of the following financial year.”

Motion

To approve the motion by Councillor Jim Campbell

- moved by Councillor Jim Campbell, seconded by Councillor Rose

Amendment

Council:

- 1) Deletes the entire text of the motion and replaces with:-
- 2) Notes that the Coalition is committed to spending 1% of the Council’s discretionary budget through Participatory Budgeting and that this should deliver real benefits to local communities by funding specific projects as chosen by a public vote. This approach offers significant benefits in increasing

community participation, improving the effectiveness of public spending and promoting greater community cohesion.

3) Accordingly, to take no further action on the proposal.

- moved by Councillor Rankin, seconded by Councillor Donaldson

Voting

The voting was as follows:

For the motion - 17 votes

For the amendment - 42 votes

(For the motion: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

For the amendment: The Lord Provost, Councillors Aldridge, Arthur, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Munro, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work and Young.)

Decision

To approve the amendment by Councillor Rankin.

15 Green Flag Awards – Motion by Councillor Doran

The following motion by Councillor Doran was submitted in terms of Standing Order 16:

“Council;

- 1) Recognises that following the annual Keep Scotland Beautiful Green Flag Awards, the City of Edinburgh now has 32 parks awarded the Green Flag, an increase of two from 2017, and that this is the highest number of Green Flag parks in a single Local Authority in Scotland.
- 2) Recognises and commends the hard work of all staff involved in managing and improving our parks, leading to continued success in Green Flag awards.
- 3) Further, recognises and commends the hard work of the many Friends of Edinburgh Greenspace groups who play a crucial role in achieving Green Flag awards through volunteering their time to get involved in the many projects and activities leading to high quality greenspace throughout our city.”

Decision

- 1) To approve the motion by Councillor Doran.
- 2) To agree that the Lord Provost hold a celebratory reception to thank the gardeners personally.

16 Equalities Working Group – Motion by Councillor Cameron

The following motion by Councillor Cameron was submitted in terms of Standing Order 16:

“To support the Inclusion and Innovation aims of the Council’s Economy Strategy; and to improve citizens’ access to:

- 1) Council services, including services operated on the Council’s behalf;
- 2) Events, meetings and visits to Council owned buildings, parks and land; and
- 3) Employment and training opportunities within the Council,

Council agrees:

- 1) To establish a Cross Party Elected Member Working Group on Equalities;
- 2) That membership includes one representative from each political group; and
- 3) That this Equalities Working Group have its first meeting before 30th September.”

Decision

To approve the following adjusted motion by Councillor Cameron:

To support the Inclusion and Innovation aims of the Council’s Economy Strategy; and, to improve citizens’ access to:

- 1) Council services, including services operated on the Council’s behalf;
- 2) Events, meetings and visits to Council owned buildings, parks and land; and
- 3) Employment and training opportunities within the Council,

Council agrees:

- 1) To establish a Cross Party Elected Member Working Group on Equalities which will report to the Corporate Policy and Strategy Committee;
- 2) That membership includes one representative from each political group;
- 3) That this Equalities Working Group have its first meeting before 30th September; and

- 4) A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate Policy and Strategy Committee for consideration.

17 Balerno Fairtrade – Motion by Councillor Henderson

The following motion by Councillor Henderson was submitted in terms of Standing Order 16:

“Council;

- 1) Congratulates the community of Balerno on the recent renewal of its Fairtrade status. Council is justifiably proud of its various Fairtrade initiatives and remains committed to Fairtrade principles.
- 2) Asks the Lord Provost to write to Fairtrade Balerno and mark their recent achievement in the appropriate manner.”

Decision

To approve the motion by Councillor Henderson.

18 National Barrier Asset – Motion by Councillor Miller

The following motion by Councillor Miller was submitted in terms of Standing Order 16:

- “1) Notes the National Barrier Asset, which was originally deployed in Edinburgh during 2017, is in use for the 2018 summer festivals and welcomes the protection it provides from security risks.
- 2) Notes that the Centre for the Protection of National Infrastructure (CPNI) has concluded its review into the requirements for security solutions in Edinburgh.
- 3) Calls for a working group to be created to develop proposals for security infrastructure, taking account of the need for flexibility of deployment, suitable locations, and designs that are appropriate for the world heritage sites.”

Motion

To approve the motion by Councillor Miller.

- moved by Councillor Staniforth, seconded by Councillor Mary Campbell

Amendment

Council

Delete paragraph 3 of the motion and replace it with the following:

- 3) Note the substantial amount of work already underway and ask for a report back to the Culture and Communities Committee within three cycles.

- moved by Councillor McNeese Mechan, seconded by Councillor Wilson

In accordance with Standing Order 20(7), the amendment was accepted as an addendum to the motion

Decision

To approve the following adjusted motion by Councillor Miller:

- 1) Notes the National Barrier Asset, which was originally deployed in Edinburgh during 2017, is in use for the 2018 summer festivals and welcomes the protection it provides from security risks.
- 2) Notes that the Centre for the Protection of National Infrastructure (CPNI) has concluded its review into the requirements for security solutions in Edinburgh.
- 3) Note the substantial amount of work already underway and ask for a report back to the Culture and Communities Committee within three cycles.

19 World Suicide Prevention Day – Motion by Councillor Bird

The following motion by Councillor Bird was submitted in terms of Standing Order 16:

“Council

- (i) notes that September 10th marks World Suicide Prevention Day, an event organised by International Association for Suicide Prevention (IASP) and the World Health Organisation (WHO) to raise awareness of the risks of suicide and to fund suicide prevention activities;
- (ii) notes that the 2018 theme is a continuation of last year’s, Cycling Around the Globe, to encourage the global community to engage with each other and beat the record of collectively circumnavigating the globe nine times;
- (iii) notes that a person dies every 40 seconds by suicide and up to 25 times as many again make a suicide attempt;

- (iv) recognises the work of other organisations such as SAMH, Breathing Space, Samaritans and Bipolar Scotland in reaching out to people who are suffering from mental illness and supporting those that have been affected by it;
- (v) calls for a report within three cycles outlining actions currently being taken and what further actions are required to offer training sessions to elected members, council officers and within schools in mental health first aid to enable informed and supportive conversations.”

Motion

To approve the motion by Councillor Bird.

- moved by Councillor Bird, seconded by Councillor Henderson

Amendment

Council

Adds at the end of paragraph (iii):

expresses concern that 75 percent of suicides in the country are carried out by men, with suicide being identified as the single biggest killer of males in the UK under the age of 45.

- moved by Councillor Cook, seconded by Councillor Mitchell

In accordance with Standing Order 20(7), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Bird:

Council

- (i) notes that September 10th marks World Suicide Prevention Day, an event organised by International Association for Suicide Prevention (IASP) and the World Health Organisation (WHO) to raise awareness of the risks of suicide and to fund suicide prevention activities;
- (ii) notes that the 2018 theme is a continuation of last year's, Cycling Around the Globe, to encourage the global community to engage with each other and beat the record of collectively circumnavigating the globe nine times;
- (iii) notes that a person dies every 40 seconds by suicide and up to 25 times as many again make a suicide attempt; expresses concern that 75 percent of suicides in the country are carried out by men, with suicide being identified as the single biggest killer of males in the UK under the age of 45;

- (iv) recognises the work of other organisations such as SAMH, Breathing Space, Samaritans and Bipolar Scotland in reaching out to people who are suffering from mental illness and supporting those that have been affected by it;
- (v) calls for a report within 3 cycles outlining actions currently being taken and what further actions are required to offer training sessions to elected members, council officers and within schools in mental health first aid to enable informed and supportive conversations.

Appendix 1

(As referred to in Act of Council No 2 of 23 August 2018)

QUESTION NO 1

**By Councillor Lang for answer by the
Convener of the Planning Committee
at a meeting of the Council on 23
August 2018**

Question

Can you publish a table showing:

1. All the major housing developments in the North West Locality which have been approved in the last 15 years and where the Council has entered into a legal agreement with a developer with respect to Section 75 contributions.
2. The individual projects as covered by the legal agreement for each individual housing development and the agreed financial contribution for each project.
3. The current status of each project where the S75 contribution has been paid.
4. The projects where the S75 contribution is still to be paid and what, if any, trigger points exist for payment.

Answer

1. The attached table displays the 22 major housing sites for which 32 planning applications are relevant to the question.
2. Details of the projects and associated financial contributions including Section 75 contributions are shown by type (by column).
3. The current status of delivery of projects is not held on the Planning database and therefore this data needs to be collated. It will be provided to members in advance of the Council meeting on 20 September 2018.
4. Contributions still to be paid are colour coded on the attached table and relate to only 6 of the 22 major housing developments. Where applicable, the legal

agreements includes details of the trigger points for payment. This information is not included on the table but specific information can be provided on individual applications if requested.

**Supplementary
Question**

Thank you Lord Provost and I'm very grateful to the officials and the Convener for what was a fairly comprehensive set of information. On the more general point of section 75 money can I ask whether the administration believes that the recording, the monitoring and the delivery processes for the spending of section 75 money is as robust as it could be?

**Supplementary
Answer**

I thank the Councillor for his question. The processes are continually being reviewed in the Council and so we are currently looking at aligning all databases including the planning, the finance and the project data bases to ensure that there is robust information.

REFERENCE	SITE ADDRESS	DATE GRANTED	T'PORT	TRAM	PREALM	AFFHO	EDUC
ALMOND - A01							
01/01855/FUL	Land adjacent to Newliston Road, Kirkliston	26-Feb-07	£59,500.00				£50,984.00
03/00399/FUL	Stirling Road, Kirkliston	17-Sep-04	£90,000.00			14 units	£175,684.00
04/04627/FUL	Echline Avenue, South Queensferry	12-Sep-07	£15,000.00		£94,865.00		
05/02336/FUL	562 Queensferry Road (Barnton Hotel)	13-Oct-06	£42,500.00			£87,870.00	
12/01941/FUL	562 Queensferry Road (Barnton Hotel)	12-Nov-12	£9,000.00				
06/05149/OUT	Land adjacent to Queensferry Road, Kirkliston	07-May-09	£391,500.00		£280,000.00	25%	£4,952,236.00
11/01857/FUL	Land adjacent to Queensferry Road, Kirkliston	23-Apr-12	£15,000.00			£143,129.00	£30,000.00
14/01283/PPP	Land adjacent to Queensferry Road, Kirkliston	08-May-15				£180,467.00	£79,383.15
07/04646/OUT	1A Old Liston Road, Newbridge	08-Sep-14	£329,000.00	£690,000.00	£112,500.00	17%	£1,780,000.00
14/01509/PPP	Site North of Ferrymuir Gait, South Queensferry	08-Oct-15	£27,500.00			25%	£660,000.00
14/04172/FUL	Site to West of 4 Ferrymuir, South Queensferry	01-Dec-15				25%	£334,215.28
DRUM BRAE/GYLE - A03							
04/03378/FUL	36 Clerwood Terrace	03-Feb-06	Links				
09/01933/FUL	36 Clerwood Terrace	17-Feb-10	£110,000.00			25%	£154,104.00
12/03114/FUL	36 Clerwood Terrace [11 additional units]	20-Mar-13	£5,000.00				£28,237.00
13/04209/FUL	Site to West of 34 Clerwood Terrace [+5 units]	09-Apr-14					£12,835.00
08/02880/FUL	1-5 Bughtlin Market	10-Jun-09	£32,005.63			25%	£59,773.88
13/05183/FUL	Land to East of 20 South Gyle Wynd	05-Dec-14				25%	£543,815.92
FORTH - A04							
02/03635/FUL	Land adjacent to Lower Granton Road	20-Oct-03					£166,212.46
04/03604/REM	Granton Harbour (Plot 28)	16-Mar-06					£116,300.00
05/01925/FUL	West Pilton Street	11-Jul-12		£200,000.00		100%	
07/03980/OUT	67, 67B Muirhouse Avenue	15-Jun-12					£138,563.00
11/00387/FUL	Site NW of 4 South Trinity Road (Trinity Park House)	24-Mar-15	Works			£777,500.00	£187,181.43
13/00604/FUL	Land to Rear of 500 Ferry Road	27-Sep-13	£2,500.00			25%	£74,745.47
13/01954/PPP	Regeneration Masterplan Pennywell/Muirhouse	18-Sep-13					£9,498.00
13/04479/FUL	Site at former 347A Pilton Avenue	27-Mar-14	£2,000.00				
16/00155/FUL	Land to West of 14 Kingsburgh Crescent	30-Mar-17	£4,000.00				£136,600.00
INVERLEITH - A05							
CORSTORPHINE/MURRAYFIELD - A06							
12/01683/FUL	33 Ellersly Road	29-Jan-13	£34,000.00			£325,000.00	£69,492.00
15/03780/FUL	1B West Coates, Donaldsons College	23-Jun-16	£105,500.00	£261,233.00		£1,243,750.00	£101,768.00
04/03624/FUL	1B West Coates, Donaldsons College	24-Jul-07		£160,000.00		25%	£81,223.00

WARD - SITE ADDRESS	REFERENCE	DATE GRANTED	TRANSPORT	TRAM	PUBLIC REALM	AFFORDABLE HOUSING	EDUCATION
ALMOND - A01							
Land adjacent to Newliston Road, Kirkliston	01/01855/FUL	26-Feb-07	Puffin Crossing on Queensferry Road, Kirkliston - £28,000				Accommodation at Kirkliston PS - £50,984
			Signals upgrade on New Liston Road, Kirkliston - £20,000				
			Safer Routes to School programme - £10,000				
			TRO (Road Markings) - £1,500				
Stirling Road, Kirkliston	03/00399/FUL	17-Sep-04	Traffic Signals upgrade at Main Street/Station Road, Kirkliston-£60,000			On site provision of 14 units	Accommodation at Kirkliston PS - £175,684
			Transport Improvements (not specified) - £30,000				
Echline Avenue, South Queensferry	04/04627/FUL	12-Sep-07	Safer Routes to School programme - £15,000		Play Area contribution - £94,865		
562 Queensferry Road (Barnton Hotel)	05/02336/FUL	13-Oct-06	Traffic Calming Measures - £30,000			On site provision 6 Units + £87,870 contribution	
			Real Time Information Units - £10,000				
			TRO - £2,500				
	12/01941/FUL	12-Nov-12	Car Club - £7,5000				
			Junction Box markings - £1,500				
			Bus Stop relocation - to be completed by developer				

WARD - SITE ADDRESS	REFERENCE	DATE GRANTED	TRANSPORT	TRAM	PUBLIC REALM	AFFORDABLE HOUSING	EDUCATION
Land adjacent to Queensferry Road, Kirkliston	06/05149/OUT	07-May-09	Bus contribution £200,000		Towards 'Key Arrival site' improvements - £280,000	On site provision 25%	Accommodation at Kirkliston PS - £4,952,236
			Road Improvements - £161,500				
			Safer Routes to School programme - £30,000				
	11/01857/FUL	23-Apr-12	Local road network improvements - £15,000			Contribution - £143,129	£90,000 towards transport to St Margarets Academy for 6 years; only £30,000 paid
	14/01283/PPP	08-May-15				Contribution - £180,467	For accommodation at Catchment schools - £79,383.15
1A Old Liston Road, Newbridge	07/04646/OUT	08-Sep-14	Newbridge junction - £165,000	Tram contribution - £690,000	Community facility - £100,000	On site provision 17%	Accommodation at Hillwood PS - £1,780,000
			Bus service - £100,000		Streetscape improvements - £12,500		
			Public Transport improvements - £44,000				
			National Cycle Network - £20,000				
Site North of Ferrymuir Gait, South Queensferry	14/01509/PPP	08-Oct-15	Puffin crossing on Kirkliston Road - £25,000			On site provision 25%	Queensferry PS - £135,000
			TRO - £2,500				Queensferry HS + St Augustine's RC HS - £525,000
Site to West of 4 Ferrymuir, South Queensferry	14/04172/FUL	01-Dec-15				On site provision 25%	Education contribution towards accomm within the Contribution Zone - £495,480

WARD - SITE ADDRESS	REFERENCE	DATE GRANTED	TRANSPORT	TRAM	PUBLIC REALM	AFFORDABLE HOUSING	EDUCATION
							£334,215.28 received £247,740(i) outstanding at 90th and 120th occupations
DRUM BRAE/GYLE - A03							
36 Clerwood Terrace	09/01933/FUL	17-Feb-10	Signals upgrade at Clermiston Road/St John's Road- £80,000			On site provision 25%	Craigmount HS + Forrester HS - £154,104
			Upgrade Bus infrastructure - £20,000				
			Cycleways linking Clermiston to Edinburgh Park station- £10,000				
<i>original</i>	04/03378/FUL	03-Feb-06	All provisions re-established with 09/01933/FUL				
<i>[11 additional units]</i>	12/03114/FUL	20-Mar-13	Public Transport - £5,000				Fox Covert PS - £28,237
<i>[+5 units]</i>	13/04209/FUL	09-Apr-14					Fox Covert PS - £12,835
1-5 Bughtlin Market	08/02880/FUL	10-Jun-09	Public Transport Contribution - £32,005.63			On site provision 25%	High School accommodation - £59,773.88
Land to East of 20 South Gyle Wynd	13/05183/FUL	05-Dec-14				On site provision 25%	Gylemuir PS + Forrester HS or elsewhere - £543,815.92
FORTH - A04							

WARD - SITE ADDRESS	REFERENCE	DATE GRANTED	TRANSPORT	TRAM	PUBLIC REALM	AFFORDABLE HOUSING	EDUCATION
Land adjacent to Lower Granton Road	02/03635/FUL	20-Oct-03					Education contribution - £166,212.46 [NB/. Monies never recovered]
Granton Harbour (Plot 28)	04/03604/RE M	16-Mar-06					General Education contribution - £116,300
West Pilton Street	05/01925/FUL	11-Jul-12		£200,000 - only to be paid if CEC Tram contract let along West Granton Access		On site provision 100%	
67, 67B Muirhouse Avenue	07/03980/OUT	15-Jun-12					Accom at Craigoyston HS - £138,563 or for public transport infrastructure or accommodation at other local schools
Site NW of 4 South Trinity Road (Trinity Park House)	11/00387/FUL	24-Mar-15	Cycle Link Access works to be completed by developer			Contribution - £777,500	Accom at Wardie PS - £187,181.43
Land to Rear of 500 Ferry Road	13/00604/FUL	27-Sep-13	Signalised junction works to be completed by developer			On site provision 25%	Granton PS - £74,745.47
			TRO - £2,500				
Regeneration Masterplan Pennywell/Muirhouse	13/01954/PPP	18-Sep-13					St David's RC PS accommodation - £9,498
Site at former 347A Pilton Avenue	13/04479/FUL	27-Mar-14	TRO - £2,000				
Land to West of 14 Kingsburgh Crescent	16/00155/FUL	30-Mar-17	20% of developer net profits				School accommodation in Catchment - £136,600
			TRO - £4,000				

WARD - SITE ADDRESS	REFERENCE	DATE GRANTED	TRANSPORT	TRAM	PUBLIC REALM	AFFORDABLE HOUSING	EDUCATION
INVERLEITH - A05							
CORSTORPHINE/MURRAY FIELD - A06							
33 Ellersly Road	12/01683/FUL	29-Jan-13	Public Transport - £15,000			Contribution - £325,000	Roseburn PS - £69,492
			Safer Routes to Schools programme - £10,000				
			TROs - £7,500				
			Signals - £1,500				
1B West Coates, Donaldsons College	15/03780/FUL	23-Jun-16	Roseburn to Leith cycle route - £101,500	Contribution - £261,233		Contribution - £1,243,750	Roseburn PS and/or Craigmount HS - £101,768
			TRO - £4,000				
<i>original - Superseded by (15/03780/FUL)</i>	04/03624/FUL	24-Jul-07		Contribution - £160,000		On site provision 25%	Contribution - £81,223
	KEY:		All monies paid to CEC except:				
			Trigger outstanding				
			Monies repaid				
			Some monies received but other triggers remain outstanding				

QUESTION NO 2

**By Councillor Jim Campbell for
answer by the Convener of the
Transport and Environment
Committee at a meeting of the
Council on 23 August 2018**

Regarding the Council's ill considered proposal to call residents to ask for £25 payment for the Garden Waste Tax, can you confirm:

Question (1) When first you became aware of the potential for fraud and the breach of good practice?

Answer (1) The potential for fraud was generally considered as part of the initial setting up of the process. The specific issue raised about fraud to third parties was first identified to Council officers by Councillor Campbell on Friday 22 June after close of business hours.

Question (2) On what date the process was changed, so that the Council would not place calls asking for payment, but only accept payments on inbound calls?

Answer (2) See response to (3) below.

Question (3) Explain why it took so long to close this potential security breach, when the exact nature of this issue was highlighted to senior Officer as early as 22 June*.

* text of email sent to Senior Officers and copied to Director, 22 June:

I was keen to catch a word with you today regarding the proposed process for collecting the fee for garden waste.

As I understand it, residents will get a letter explaining that they need to contact us to have T&Cs sent out, which they need to agree to these Ts&Cs and return a signed copy, at which point we will call them to take payment over the phone.

Leaving aside the inefficiency of this process, it seems to me to be fundamentally flawed in terms of security.

I think it is safe to assume that it will be no secret that residents in Edinburgh will be expected to pay a known amount to a known payee over a known period.

**I have drafted a script that a malicious caller could use below. How can residents check the validity of a caller, given all the key information is public?

I understand that we do have an opinion that this is a compliment process. Can this opinion be shared?

As it stands, I don't see how I could advise any constituent to do other than decline to make any payment to CEC over the phone after receiving a call, but instead suggested they call CEC back using the number on the letter to make payment.

Your thoughts would be appreciated.

I apologise if I have not gained an accurate understanding of the process. I am surprised that these letters are now going out, and that we are already receiving contact from constituents on what they need to do, before any briefing has been made or offered to Members.

Kind Regards

***A draft script was outlined in the question to highlight the risk of fraud and this has been redacted for security reasons.*

Answer

- (3)** The email from Councillor Campbell was received on Friday 22 June at 6.14pm. This was passed to the project team on the morning of Monday 25 June. The change to process was confirmed at 2pm on 27 June.

Following discussions between the services involved, an initial change to the process for all new enquirers was made on Wednesday 27 June to reduce the risk of the fraud. This change stopped outgoing calls from the Council seeking payment for all new enquirers.

In good faith, and in order to complete the procedure which had been agreed prior to the process change, 13 citizens were contacted for payment after this date as they had already been sent terms and conditions for agreement and

return prior to the change. It should be noted that from the beginning, all outbound calls made were supported by appropriate security questions and the process had been explained to the customers at the time of their original contact. With the exception of one call made on Monday 2 July, all outgoing calls seeking payment stopped on Friday 29 June.

It should be noted that the change made on 27 June (2.5 working days following initial identification) significantly reduced the risk of fraud to third parties as the Council had ceased making calls seeking payment for any new enquirers from that date.

It should be noted that of the 56,028 transactions made, only 7800 were processed via telephone or in person in local offices. Of these, only a very small number of outbound calls were made.

**Supplementary
Question**

Thank you Lord Provost, I thank the Convener for her answer and I am grateful that my e-mail did alert officers to this potential fraud and the action was taken. Unfortunately the answer raises more questions in my mind.

If the policy did change to reduce the threat of fraud against residents in Edinburgh on 27 June, why was the change such a tightly guarded secret? Correcting the earlier unsafe policy would achieve nothing without also making every effort to disseminate the change as widely as possible. The answer I got back to my e-mail I didn't get until midday on 29 June and that only spoke of an understanding that the policy had been refined. The Convener herself, in an article in the Edinburgh Evening News on 2 July made no mention of the significance of the change. At no point did she say that residents wouldn't be phoned for payment. The Evening News ran the story again on 5 July regarding changes to the policy that the Council would no longer ask for payment by phone and again on 11 July the Evening News to learn that her question, there is question, the Evening News ran a disturbing story about fraudsters posing as Council employees trying to get money from vulnerable residents and it was only at that point on 11 July that the Council was

quoted with a clear statement saying that we would not call customers for a charge.

Why was there not an unambiguous statement made explaining this change of policy when you say the policy was changed on 27 June?

**Statement by
the Lord
Provost**

I've asked the Convener to hold just now.

Now I have mentioned this in previous Council meetings. Supplementary questions are to ask about clarification of answers given. I think the question that you've just given is not about clarification; is bringing a new topic, not unrelated, I accept, but it is a new topic. I will ask the Convener if she wishes to answer that question, but I would ask all other members, supplementaries are about clarification of the written answer given not to add new topics, Convener.

**Supplementary
Answer**

Thank you Lord Provost and thank you Councillor Campbell for that lengthy question. I would like to indicate quite clearly to you that the minute you alerted us to this potential risk we acted on it, but that action requires some time to work through. Can I also talk a little bit about the scale of the risk, because in fact we had relatively few customers being phoned by us. I understand that the figure was somewhere south of 100, the risk therefore to those individuals was quite low. You also reference an article about fraudsters approaching people for money, my understanding is that that's an entirely different topic because that was doorstep calling and that could occur under any set of circumstance. To link the two I think was perhaps a little unfortunate in your question.

In answer to this I think we responded as quickly as we could, this was a massive exercise that was being undertaken by the Council, I think one of the biggest of its size.

In terms of the scale of this exercise, this was an enormous exercise on the part of the Council. I think it was fulfilled very well, you only have to look at the results that came out of this. The people of Edinburgh voted with their credit cards I suppose I should say, because most of them took

their payments online, it went very smoothly in that sense and we're talking about a very small number of people who were involved in telephone payments.

Let's look at the end results, we absolutely met our target, a very realistic target not a Conservative one, not falsely reduced in order for us to be able to pass it but a realistic one based on local authority responses from their own exercises on this. This is an exercise that has been undertaken by almost half the local authorities across the UK. Our target was met and then some. We met the target of the number of households that we wanted to get and then we augmented that by the number of bins that were registered for, so instead of making the £1.25million that we expected to make out of this garden waste charge, we made £1.4million. I think that's an indication of how willing the people of Edinburgh are to accept the need for this albeit reluctantly in some quarters but accept the need for it and I think it's an indication of the success of this overall exercise, thank you.

QUESTION NO 3

**By Councillor Jim Campbell for
answer by the Convener of the
Transport and Environment
Committee at a meeting of the
Council on 23 August 2018**

- Question** (1) How many trees has the Council recorded as requiring some work, but where that work had still to be completed on 31 July, 2018?
- Answer** (1) 2,787
- Question** (2) How does this figure compare with the same figure from the end of July 2017?
- Answer** (2) July 2017 = 2,631
- Question** (3) How many of these trees have had work outstanding for (i) over 1 year, and (ii) over 2 years?
- Answer** (3) (i) 575 (ii) 279
- Question** (4) What resources would the Forestry Service require to clear all the outstanding tree works by the end of this financial year? What level of additional resources does this imply?
- Answer** (4) To complete by year end would require hiring several arborist contractors. Without a procurement exercise it is not possible to determine the cost. Alternatively, employing an additional tree squad within the Forestry Service would allow for the back-log to be tackled over a 12-24 month period.
- Question** (5) How many trees are growing on land for which the Council is responsible, but the trees have not been included as part of the Council's Tree Management Plan?
- Answer** (5) 59,536 trees on streets and within parks and cemeteries have been digitally mapped and are regularly condition-assessed. Trees within properties managed by Facilities Management and Housing have not yet been fully surveyed or mapped, nor have trees along cycleways. This is estimated to be a total of some 82,000 trees.

**Supplementary
Question**

Thank you Lord Provost, I thank the Convener for her answer. Very specifically a bit of clarity on point 4 of her answer. Is the Convener intending to pursue the alternative of employing an additional trees squad within the Forestry Service so that the backlog can be cleared up?

**Supplementary
Answer**

That is something that would have to be discussed through our budget processes and so I would not be able to give you an answer on that at this point, thank you.

QUESTION NO 4

By Councillor Brown for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 23 August 2018

Question (1) What is the value of sponsorship secured around Edinburgh hosting the EUROCIITIES 2018 conference?

Answer (1) Significant in-kind sponsorship has been committed from a number of organisations. There has been no committed financial sponsorship to date. However, officers are continuing to discuss opportunities with potential sponsors.

Question (2) What is the most recent projected surplus from hosting this important event?

Answer (2) There is no projected surplus anticipated from hosting this event. The Council is not hosting the conference for financial reasons but for the economic and social impact of having such a prestigious international event taking place in the city.

Question (3) What are the arrangements for Officers and Councillors from this Council to attend this event?

Answer (3) The formal arrangements for attendance at the conference have not yet been finalised. However a strong presence both from Councillors, officers and partners is anticipated.

The Lord Provost, as the Council's political representative for EUROCIITIES, will be expected to host and attend a significant number of events over the course of the conference.

Supplementary Question Very small supplementary, what is the projected deficit?

**Supplementary
Answer**

Just to thank Councillor Brown for his question. Officers have been working extremely hard at this, I've seen a very long list of all of the organisations that have been contacted and we have had a considerable amount of support in kind. Officers will continue to look for sponsorship and support so I can't give you an anticipated deficit at that moment. I wanted to pick up on a couple of points. The question around what the surplus would be seemed to me a little bit inappropriate. This isn't about bringing money into the Council, this is an incredibly prestigious event which will bring considerable economic and cultural benefits to the City. Eurocities is a wonderful organisation, it has 140 members focused on culture, on mobility, economy, sustainability democratic participation and urban governance. The themes for this year's conference are about citizenship and democracy, culture and smart investment for our future, and there's an extensive young ambassadors programme which is entirely appropriate in the year of the young person and will give lots of young people across Edinburgh and across Europe the opportunity to be involved. I know that Councillor Bird has been involved in her role as young person's champion, the Lord Provost will be hosting, Councillor Macinnes is keen to get involved as I hope will be lots of other Councillors.

This is about learning and development. It's about working with other cities to share best practice and to overcome challenges, it's also an opportunity to raise our international profile. Edinburgh's an unashamedly European city and even though Councillor Brown's colleagues in Westminster are in the process of taking Edinburgh out of Europe given that 74 percent of people in Edinburgh voted to remain I would hope that he would throw his support behind us in keeping our friendship, our links and our partnerships with our European neighbours. This is even more important in the face of the looming disastrous Brexit imposed on us by his party.

**Comment by
the Lord
Provost**

To be even-handed on the matter, can I ask that answers to supplementary questions actually answer only the supplementary question.

QUESTION NO 5

By Councillor Webber for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question

In the February budget 2018, approved on 22nd February 2018 there was an allocation of £100k for a subsidised bus service to provide a service between St John's Hospital and south west Edinburgh, specifically Balerno, Currie and Juniper Green.

What plans are currently being put in place to provide this essential service to this area?

Answer

The Council approved funding of £100k for supported public transport in Currie and Balerno.

Council officers are investigating options for providing an enhanced bus link between St John's Hospital and the Currie/Balerno and Juniper Green area. The options considered include: extending the existing service 63 (operated by Lothian Buses, supported by City of Edinburgh Council) or extending the EM Horsburgh Service 40, which is a cross boundary service (supported and managed by West Lothian Council).

The first of these options would entail bus users having to change services in order to access the hospital while the second would provide a direct link.

A new Framework Agreement for Supported Bus Services and mini-competitions will take place later this year for a number of routes. These routes are still to be developed but will be done in consultation with local communities.

In addition, discussions will continue with officers from West Lothian Council to explore opportunities for more mutually beneficial joint working with regards to cross boundary services.

**Supplementary
Question**

Thank you Convener for your answer. I was aware of this being the current status as I had a meeting with officers on 7 June. I was just wondering if there had been anything done further on this in the interim because we know there has been the award of the framework for the Bus services, I'm just wondering if anything had progressed, since this was the current status, at all?

**Supplementary
Answer**

Thank you Councillor Webber. I don't have any specific information I could relay at this particular time but as you will have seen from the answer and your own knowledge, it is an ongoing process and we will get back to you as soon as we have anything useful to say on it, thank you.

**Additional
Answer
supplied after
the meeting**

I have written to the Public Transport Manager to ask that ward Councillors continue to be kept updated during the ongoing work around the bus service.

QUESTION NO 6

**By Councillor Webber for answer by
the Convener of the Planning
Committee at a meeting of the
Council on 23 August 2018**

- Question** (1) How many major development sites with more than 50 units have planning permissions that are due to expire within the next three years, broken by year, whether permission in full or in principle, including the number of units?
- Answer** (1) See table attached at Appendix 1.
- Question** (2) What is the reasonable foreseeable demand for permissions due to expansion of Edinburgh's educational estate?
- Answer** (2) The expansion of the educational estate is a consequence of the future need and demand for housing in Edinburgh. It is not possible to identify whether such expansion in itself generates additional demand for new housing but any such demand is likely to be marginal in comparison to the more fundamental drivers of growth.
- Question** (3) What are the resource implications for the Planning and Building Control if developers bring forward further applications in advance of any existing applications expiring? What level of additional resources would this represent over the resources deployed in June 2018?
- Answer** (3) It is not possible to forecast when planning applications will be submitted for individual sites. The average annual number of major housing applications submitted over the last five years is 31 and while there will be annual fluctuations it is likely to continue around this level. The relevant teams are resourced to process these. It is currently not anticipated that this will increase significantly. The forward plans of the volume housebuilders are monitored annually through the Housing Land Audit and if this situation alters, resources can be reallocated within the services.

Question (4) What Planning and Building Control resource are anticipated to be required to support the expansion of the Education estate?

Answer (4) Managers in Planning and Building Standards are in regular contact with the project teams delivering the programme to expand the educational estate. The relevant Planning and Building Standards teams are sufficiently resourced to process these. As outlined in Question (6) the issue of workload pressures is known and being addressed.

Question (5) What Planning and Building Control resource are anticipated to be required to support the announced and anticipated developments in West Edinburgh, including Parabola, Garden District, Cammo estate, IBG and Edinburgh Airport?

Answer (5) Managers in Planning and Building Standards are well aware of these developments and are in regular contact with the developers. While substantial, such developments do not signal a radical change in the teams' workload. As referred to answer (3), managers believe that the existing resource is adequate to respond to anticipated demand. As outlined in Question (6) the issue of workload pressures is known and being addressed.

Question (6) What plans has the Convener put in place to secure any additional resources a reasonable person would deem prudent in light of these anticipated demands?

Answer (6) The Administration is well aware of the general workload pressures in the Planning and Building Standards service and the impact this is having on customers. The [Planning and Building Standards Action Plans 2018/19](#) were approved by the Planning Committee on 30 May 2018. These plans include proposals to invest the additional budget provision for Planning and some of the increases in Planning and Building Standards fee income in additional staff, in line with the Capital Commitments.

Appendix 1: Planning consents for housing development (50+ units) due to expire within 3 years

Time period	Number of applications				No of Units			
	PPP*	AMC	FUL	Total	PPP*	AMC	FUL	Total
1/8/18 - 31/07/19	3	1	1	5	630	321	258	1,209
1/8/19 - 31/07/20	4	6	3	13	1,780	1,168	285	3,233
1/8/20 - 31/07/21	0	1	2	3	0	260	202	462
Total	7	8	6	21	2,410	1,749	745	4,904

Some of Planning Permissions in Principle (PPP) consents have been partially developed or have Application for Approval of Matters specified in Conditions (AMC) applications for part of the area. The number of units figure relates to the part of the PPP consent that is undeveloped and has no AMC consent.

Two of the PPP consents due to expire have AMC applications submitted, pending consideration (368 units from year 2018 – 2019, 169 units from year 2019 – 2020).

QUESTION NO 7

**By Councillor Hutchison for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

In response to my motion on Kirkliston Congestion at the Full Council meeting on 24th August 2017, a coalition amendment was passed which included the following;

To acknowledge that a lack of adequate public transport provision was a major contributory factor to current congestion levels and agree to continue dialogue with Lothian Buses around introducing a direct service to the City Centre.

- Question** (1) Can the Convener please advise what actions she has taken over the past year to secure a direct Lothian Bus Service for Kirkliston?
- Answer** (1) I refer to the answer given to Councillor Young's question on [15 March 2018](#) which indicates that it would not be appropriate for the Council to request the introduction of any new bus services.
- Question** (2) Does the Convener accept that these efforts have been a failure?
- Answer** (2) No.
- Question** (3) Given recent announcements of a further diminished service to the village from third party providers, what does the Convener now intend to do to secure this much needed service and to finally put the residents of Kirkliston on a par with the rest of our city?
- Answer** (3) Officers will raise this issue with local bus operators as part of our regular liaison with them. In addition, officers are meeting with colleagues from West Lothian Council to consider opportunities for cross boundary services.

Supplementary Question

Thank you Lord Provost and I thank the Convener for her answer. Just three quick supplementaries for clarification on the answer that's been given. So, first of all I was a bit perplexed by the answer to Part 1 where the Convener said that she doesn't think it would be appropriate for the Council to request the introduction of a new bus service. Last year when Stagecoach withdrew their services from Queensferry the Council stepped in and asked Lothian Buses if they would take on the service, so can the Convener confirm why Kirkliston is not deserving of the Council's intervention when Queensferry was.

In terms of the second part of the question, the Convener said that the efforts to introduce a bus service haven't been a failure, so can she tell me when the service is starting, and in terms of the motion, the wording of which is given in the question that I've posed, can the Convener confirm that she voted for that motion which is obviously a matter of Council record but she had no intention of holding any dialogue because she doesn't deem that appropriate.

Supplementary Answer (by Councillor Doran)

I will stand up, as you can see Councillor Macinnes is having some difficulties with her throat.

Thank you for your supplementary. You've asked a number of questions, you also asked the Convener to answer some of them, which obviously I can't do on her behalf.

You've asked for some information, we will get back to you with that information

Comments by the Lord Provost

Just for a final interruption, a supplementary question is a singular event, can members please take account of that.

Additional answer supplied after the meeting

I would first provide clarification around the answer advising it would not be appropriate for the Council to approach Lothian Buses regarding a service to Kirkliston. A commercial bus service already connects Kirkliston to the city centre. This is the First Service 38. It runs at a 15-minute frequency during peak periods and 30 minutes at other times. This is a 7 day a week service. It is not appropriate for the Council to encourage any commercial operator to compete against another. The Council is also

restricted by the terms of the 1985 Transport Act, including a clause where we cannot contract and operate a subsidised service that runs predominantly along a route where a commercial service is already operating.

The situation in South Queensferry was different because following the withdrawal of the Stagecoach service, there was no other service connecting South Queensferry to the city centre.

QUESTION NO 8

**By Councillor Hutchison for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

Question (1) When did the Convener first become aware of the decision by the City Wide Traffic Management Group to allow two sets of roadworks, both involving lane closures, to run concurrently on Queensferry Road?

Answer (1) The Convener of the Transport and Environment Committee is not generally notified of roadworks. In this circumstance the roadworks were discussed in detail, planned and agreed at the City Wide Traffic Management Review Group. All affected Ward Councillors and Community Councils were offered briefings and updates on the following dates:

- 8 June 18 – Initial Councillor and Community Council briefing
- 19 June 18 – Councillor and Community Council update
- 29 June 18 – Councillor and Community Council update
- 5 July 18 – Councillor and Community Council update
- 10 July 18 – Care Home briefing to Councillor and Community Council update
- 25 July 18 – Stage completion update

Question (2) Did the Convener support this decision? and if so what was her justification for this support?

Answer (2) The Convener was not party to this decision.

Question (3) Does the Convener believe that a 90 minute bus journey time from the City Centre to Cramond is acceptable?

Answer (3) It is regrettable that public transport operators, local residents and commuters experienced delays at peak periods during the roadworks. In an effort to mitigate the impact of the roadworks the Scottish Power works were delayed for almost a year and programmed to coincide with the school summer holidays and Fife Trade holidays.

- Question** (4) In hindsight does the Convener believe that the decision to allow the roadworks to take place concurrently was a mistake?
- Answer** (4) The North West Locality team and other key transport stakeholders (including Police Scotland and Lothian Buses) planned and managed these works to mitigate the overall impact on the strategic road network. The main Scottish Power utility works were planned and programmed for some time and deemed to be the most critical activity. However, more recently the new Care Home development has required the construction of a new access and four separate utility connections. These latter additional works were arranged to be carried out under a two week occupation during a period of known reduced traffic flow (Fife trades holiday). If the works were carried out at any other time the resultant impact would have been more significant.
- Question** (5) Given the fact that the roadworks were regularly unmanned during the closure period and that neither set of roadworks was fully completed and both will have to return, does the Convener accept that the Council has a fundamental issue with contractor management?
- Answer** (5) I do not accept that the Council has a fundamental issue with contractor management. Arrangements are agreed based on the best information available at the time. However, it will not always be possible to carry out works in accordance with these plans once on-site.
- Supplementary Question** Thank you very much Lord Provost and bearing in mind what you've just said I'll pick one of the supplementary questions which the answer threw up. So thank you again Convener for her answer. One of the things, as I'm sure was the case for all my Ward colleagues, I've received numerous e-mails every single day on these road works with regard to people being stuck in the traffic taking up to two hours to get home from the city centre to Cramond.
- The issue people came back it was raised with officers, there was discussion with officers, officers gave answers and people kept coming back and saying who's ultimately

responsible for this and the answer is the Transport and Environment Convener in this Administration.

My supplementary question is, does the Transport and Environment Convener accept responsibility for the fiasco which surrounded these roadworks and what is she going to do to make sure it doesn't happen again? I'm sorry I've just realised that's two.

**Supplementary
Answer (by
Councillor
Doran)**

Thank you for the supplementary. Again you're asking questions of the Convener which is obviously not my place to respond on her behalf, so I think that is something the Convener can get back to you about when she's feeling a bit better.

**Additional
answer
supplied after
the meeting**

I would refer to the forthcoming report to the North West Locality Committee, on the Queensferry Road Roadworks. This report will provide a summary of the works on site as well as the detailed planning and programming undertaken to facilitate the roadworks, and will be published the week before the committee.

QUESTION NO 9

**By Councillor Hutchison for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

The Council's Roads team made two submissions on the planning portal in relation to the proposed development at Cammo suggesting that the status of Maybury Road be downgraded.

Question (1) Given that Maybury Road currently exists as a de facto extension of the City Bypass, can the Convener please advise what modelling has been undertaken by the Council to support this transformational change to the roads hierarchy in North West Edinburgh.

Answer (1) The trunk road network's extension of the City Bypass to the north and west does not pass through Maybury Road, but instead passes through the M8, M9 and M90. Maybury Road is identified in the Edinburgh Street Design Guidance [street types map](#) as a 'Low Density Residential Street – Strategic'. Relevant changes in the character of the street do not represent a change to the roads hierarchy in North West Edinburgh and accordingly have not been modelled.

Question (2) Can the Convener please provide the justification for the proposed downgrading of a key arterial route with no viable alternative?

Answer (2) The principle of changing the character of Maybury Road was established in the [Edinburgh Local Development Plan](#), adopted in November 2016. Pages 58-60 set out the Maybury and Cammo Site Brief, which identifies proposals to change the character of Maybury Road through street design, safe path connections across the road and residential frontage with reduced speed limit. These measures were informed by the [Local Development Plan Transport Appraisal](#) (Vol 2 p52).

Question (3) Does the Convener believe that displacement of traffic onto established residential streets such as Drum Brae and Clermiston Road is desirable?

Answer (3) The Local Development Plan's proposals for change are intended to mitigate the impact of new development by supporting greater use of active travel and public transport. They are therefore intended to address overall growth in traffic and ensure that Maybury Road is suitable for its role as a residential street, comparable with other residential streets in the city including Drum Brae and Clermiston Road.

Question (4) Can the Convener please explain the decision to include a bus lane on the plans for Maybury Road given that it is currently served by no buses?

Answer (4) The Local Development Plan site brief proposes enhanced bus infrastructure on Maybury Road (p59). This is also informed by the Local Development Plan Transport Appraisal, which also identifies the potential for bus services on Maybury Road. However, neither of these documents propose bus lanes.

Supplementary Question Thanks very much Lord Provost, so I'll direct this question to the Deputy convener. In relation to the answer to part 1, we are told the trunk road network passes through the M8, the M9 and the M90. That may well be the case but does the Vice Convener seriously expect that people commuting back to Cramond or Davidson's Mains along the city bypass are going to take a 15 mile detour via Queensferry to get home rather than drive along the Maybury Road once these changes are in place?

Supplementary Answer (by Councillor Doran) Again thank you for your supplementary. This is obviously something that is part of a whole consultation process and it's not in place as yet so certainly happy to meet your constituents to discuss in more detail, but it will be consulted on.

QUESTION NO 10

By Councillor Mowat for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 23 August 2018

Question (1) Could the Convener provide the number of people registered to pay Council Tax in the City Centre Ward for each of the last 10 years broken down by data zone?

Answer (1) The information was not available in the data zone groupings format originally requested in response to this question. An alternative dataset was agreed by officers with Councillor Mowat in advance of this response being finalised. The table below details the number of City Centre Ward properties registered for Council Tax from 1 April for the requested years.

Year	Number of City Centre Ward properties registered for Council Tax at 1 April
2018	18,429
2017	18,215
2016	18,106
2015	17,826
2014	17,624
2013	17,345
2012	17,072
2011	16,990
2010	16,833
2009	16,675
2008	16,579

Question (2) Please provide detail of the number of properties that have had their council tax status changed for the reasons of

- a) becoming uninhabitable,
- b) becoming a second home,
- c) or empty property

Answer

- (2) The data has been taken for 1 April for each of the requested years for the City Centre Ward.

Year	Uninhabitable	Second Homes	Empty
2018	31	N/A	552
2017	45	N/A	507
2016	39	678	601
2015	49	643	636
2014	53	646	633
2013	42	854	425
2012	41	1006	273
2011	45	1056	223
2010	43	959	320
2009	36	1005	274
2008	50	923	356

**Legislation changes resulted in the full Council Tax charge applying to these properties. Work is ongoing with the national system supplier to record second home status.*

Question

- (3) Detail the number of new properties registered for Council Tax?

Answer

- (3) The Lothian Valuation Joint Board is unable to break the data down to ward levels. This data reflects the total number of new properties for Edinburgh.

Year	New Properties
2018/19 (Part)	750
2017/18	3452
2016/17	2963
2015/16	3088
2014/15	2273
2013/14	2620
2012/13	1847
2011/12	2242
2010/11	2196
2009/10	2247
2008/09	2504

**Supplementary
Question**

Thank you Lord Provost.

The answer to question 3 states that the Lothian Valuation Joint Board was unable to break down the data to Ward levels. This was the question about how many new houses have been built in the City Centre Ward in each of the last 10 years and I'm confused when we seem to be able to take the number of new registrations why we can't work out which are new properties which are changes so perhaps you could explain that?

**Supplementary
Answer**

I suspect that is largely a matter for the Joint Board, but the Council's obviously willing to help out in whatever way it can.

Item no 5.11

QUESTION NO 11

By Councillor Rust for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 23 August 2018

- Question** (1) In terms of let holders invoiced by the School Lets Team how many have been invoiced 4 months or more after their let for years 2016 and 2017?
- Answer** (1) The lets team do not hold this information but can confirm we invoice termly – this is under review.
- Question** (2) What is the reason for the delays in invoicing by the School Lets Team?
- Answer** (2) Due to Transformation of Business Support (2016) the lets team went from 3 members of staff to 1 causing a bottleneck in all lets related work (issuing permits, invoicing in timely manner)
- Question** (3) Due to late invoicing (a) how much has had to be written off; and (b) how many payment plans have had to be drawn up?
- Answer** (3) (a) We do not write – off but have re-charged if there has been errors in the rates charged
- (b) none to my knowledge
- Question** (4) What steps are being taken to improve the service levels offered by the School Lets Team?
- Answer** (4) We now have 3 FTE trained in this area and are actively pursuing a lets booking system fit for purpose as our current system is not fit for purpose (data loss, corrupt and ineffective access database)

**Supplementary
Question**

Thank you Lord Provost thank you to the Convener for his answer. If I read that answer correctly we've gone from three staff to one staff, we've now gone back up to three and we didn't have a delay we had a bottleneck, but there's clearly been issues and one of the groups using the Pentland Centre in my ward was invoiced over £3,000 over a year late and some of their charges are certainly waived if not written off. So my question is would he agree to report to the Education Children and Families Committee outlining the changes or improvements to this failing system?

**Supplementary
Answer**

Yes

QUESTION NO 12

**By Councillor Rust for answer by the
Leader of the Council at a meeting of
the Council on 23 August 2018**

Question

In respect of each Elected Member Champion appointed by Council in August 2017 please advise from period of appointment to date:

- (a) The number of meetings or events attended/hosted;
- (b) Any travel or other expenses incurred by the Council;
- (c) Any outcomes achieved?

Answer

A report on Champions is scheduled for the Council meeting in September. This report will cover all the issues raised by Councillor Rust.

QUESTION NO 13

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question

What progress has been made with regards to finding funding to replace old electrical vehicle charging units across the city?

Answer

Funding has now been secured from Transport Scotland for the replacement and upgrade of a number of the Council's EV charging units. An Invitation to Tender document and associated Procurement Plan is currently being developed.

I would also ask you to note that a report is expected at the October meeting of the Transport and Environment Committee which will outline proposals to significantly augment the EV charging infrastructure in our Capital city.

Supplementary Question

Thank you, I thank the Convener for the answer. Now with funding in place can we know when electrical charging points that are currently out of order are set to be repaired with specific reference to the one in Russell Road which I know the Convener is aware of as being out of order for quite some time?

Supplementary Answer (by Councillor Doran)

Thank you for the supplementary question. We'll certainly look into the one in Russell Road and happy to talk to you about that. As you know we've already said there's a report coming in October to the Transport and Environment Committee.

Additional answer supplied after the meeting

We have sourced external funding from Transport Scotland for the repair and/or replacement of any existing charging points across our estate. We are about to go out to procurement and are confident that once we have a contractor, that the work will be completed within 6 months. With respect to Russell Road, we are unable to repair this unit as the original software is now defunct and cannot be replaced. With the depot review currently underway, the future status of Russell Road is not confirmed and therefore

may not be suitable for a charging unit going forward, as the Transport Scotland funding currently requires us to commit to any installed units being in place for several years. This will be the subject of further discussion with input from Corporate Property and Fleet Services.

QUESTION NO 14

By Councillor Laidlaw for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 23 August 2018

- Question** (1) What steps has the Convener taken to prepare for disproportionate increase in the uptake of places at Council schools in the event of Independent schools not expanding in line with the City's population growth?
- Answer** (1) Any trends in the pupil numbers which enter Council schools increasing would be picked up in the school roll projections which are updated every year and reported to the Education, Children and Families Committee in December.
- Question** (2) Should the Scottish Government change the tax arrangement for Scottish Independent Schools, and this resulted in an increase in fees or a reduction in subsidised places, both with the effect of reducing the number of Students attending Independent Schools in Edinburgh, what preparation has the Convener instructed so that the education of any students in this position can continue uninterrupted in their local Council School.
- Answer** (2) One purpose of the school roll projections outlined in 1) above is to determine future accommodation requirements so that appropriate infrastructure can be provided for the expected future school rolls.
- Question** (3) In addressing these question, could the Convener provide:
- a) Average per pupil cost to Council (secondary and primary)
 - b) Figures for how many school age children are educated independently within each catchment (secondary and primary).
 - c) Details on how many children would have to leave the independent sector in each catchment for state schools to be over-capacity

- Answer**
- (3) a) £4,105 per primary pupil
£6,252 per secondary pupil
(Source: 2016/17 data – Scottish Local Government Benchmarking Framework)
- b) This data is not available.
- c) Edinburgh’s School Roll projections are published on the Council [website](#). They show the projected number of places available in each school.

Supplementary Question

Thank you Lord Provost. I thank the Convener for his answer in part but I do feel it is an answer in part so I'm going to ask a quick supplementary. Relating to point 3(b) where the data is not available, I find it bizarre that as a Council that has a statutory obligation to ensure that our children are in education be that a Council school, an independent school, or home-schooled, and the fact we have roll projection for each catchment, that we don't have the data for how many pupils at each school age are being educated independently and given the proposed changes, the rise in school fees and as the Administration talked about it, perhaps some future economic uncertainty, is the Convener not worried that our already at capacity state schools, particularly on more affluent suburbs, are going to be pushed to beyond capacity by an influx of pupils from the independent sector?

Supplementary Answer

My understanding is in relation to the answer to Question 3(b), that this data is not available. The only place it is available is the private schools themselves and I think on a data protection act they would not be able to release the information to us as a Council, however they will have the information and as you know this is a consultation process, so I presume that they will be presenting their arguments to the Scottish Government which will take up some of the points that you're making I think.

You also should know that we are part of that consultation process and a report will be going to the Finance and Resources Committee, I think in two cycles, so you can engage with that report when it comes forward.

QUESTION NO 15

**By Councillor Hutchison for answer
by the Convener of the Planning
Committee at a meeting of the
Council on 23 August 2018**

Question (1) Can the Convener please confirm whether any plans for chicanes in new housing developments are reviewed by planning officers against the Cycling by Design Guidance prior to consideration of the relevant application?

Answer (1) Chicanes are not normally considered acceptable for use in new housing developments. As part of the planning application process, the design of cycle routes is expected to promote cycling and walking and not introduce barriers except to address particular road safety concerns. Any such design is subject to road safety audit and would form part of an application for road construction consent.

Question (2) Are chicanes inspected by the Council to confirm compliance following installation by developers?

Answer (2) Any chicanes installed as part of a road construction consent will be inspected as part of the construction and adoption process.

Question (3) How many non-compliant chicanes have been installed across the city in the last 5 years?

Answer (3) There are no records of non-compliant chicanes being installed as part of housing developments in the last 5 years.

Supplementary Question Thank you Lord Provost and I thank the Convener for his answer. I appreciate the installation of chicanes cuts across both Planning and Transport and Environment so I'll focus in the supplementary on chicanes that have been installed in new developments.

In part 3 of the answer and I'll read it for the benefit of the webcast and green style "there are no records of non-compliance chicanes being installed as part of housing developments in the last five years". Very helpfully the very active cycling lobby put out a tweet last night and asked

their members to send them pictures of non-compliant chicanes which have been installed in housing developments in the last five years.

Three in one developments in Dalmeny Park alone, one in City Park, one in Corstorphine, one in South Gyle and one helpfully tweeted in by Councillor Gavin Corbett thank you, showing one at Megatgate. Given the fact that the information that we hold on this as a Council is obviously woefully inadequate, will the Convener commit to going and looking into this issue; into trying to resolve the matter of these unsuitable chicanes which are not only a barrier for cyclists but to disabled users and to people who have prams and buggies?

**Supplementary
Answer**

I thank the Councillor for his question and I am happy to arrange for the Councillor to meet with myself where it concerns from road traffic consent, RCC consent with the Convener of Transport and Environment to discuss these matters that have been raised.

QUESTION NO 16

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question

What progress has been made regarding the introduction of a community parking zone in Murrayfield on match days where large crowds are expected?

Answer

Investigations into the introduction of event parking restrictions on match days around the Murrayfield Stadium area are currently ongoing.

A report on a [Strategic Review of Parking in Edinburgh](#) was approved by the Transport and Environment Committee on 9 August. This report notes the areas where parking problems require to be investigated and in which order. As the west of Edinburgh is the first area to be considered, it is intended to take forward the investigation of possible event parking restrictions in Murrayfield in conjunction with this strategic approach. This will help to identify possible boundaries and better avoid any unintended consequences should such a scheme be introduced.

The procurement processes for these work streams have already started and it is anticipated that these investigations will be undertaken before the end of the year.

Supplementary Question

Thank you, I thank you Convener for the answer. I've some concerns because I asked a very similar question in February and was promised that options regarding QT parking zone at Murrayfield Stadium would come towards the Transport and Environment Committee in May. That never happened and although we have approved this report at the last Committee meeting, what I'm worried about is this going to get rolled in and delayed even further. If we were expecting this report in May surely the findings of that report must be nearly done by now. Could they be brought forward so the systems at Murrayfield can actually find out the options for improving parking on match days?

**Supplementary
Answer (by
Councillor
Doran)**

Thank you for your supplementary. It did say in the answer that the report had come up to Committee on 9 August and was agreed, so also said in the answer the procurement processes for these work streams have already started and is anticipated that these investigations will be undertaken before the end of the year so hopefully we will have a response in due time at the earliest, but happy to discuss with you in more detail.

QUESTION NO 17

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

- Question** (1) To ask, broken down by type of bin:-
How many bins the council has had to replace in the past three years broken down by each type of bin?
- Answer** (1) Please see attached table.
- Question** (2) What the cost of replacing these bins was?
- Answer** (2) Please see attached table (and caveat).
- Question** (3) How many of these were replaced due to damage caused by collection teams?
- Answer** (3) We do not hold records on damage by collection teams only replacement requests.

It should be noted that the percentage of replacements is comparable to other Local Authorities. It should also be noted that when the service was redesigned in 2015/16 there was an increase in requests for food and red & blue boxes. In addition, boxes issued when the service began in 2006/7 are reaching the end of their natural life also resulting in an increase in requests
- Supplementary Question** Thank you. Just to ask, does the Convener believe that this is an acceptable amount to be spending on replacing bins and what efforts are under way to make sure this numbers reduced?
- Supplementary Answer** Thank you very much. I can't obviously respond on behalf of the Convener, but happy to discuss these figures with you.

Waste Bin Requests for the 3 years Aug 2015 to July 2018 by Subject

Subject Name	2015 / 16	2016 / 17	2017 / 18	Grand Total
WS: Replace Food Individual	13,769	7,387	7,737	28,893
WS: Replace Box BLUE	9,311	7,121	9,563	25,995
WS: Replace Food Kitchen Caddy	7,314	3,302	3,444	14,060
WS: Replace Residual Ind Grey	4,017	3,873	4,488	12,378
WS: Replace Garden Individual	2,548	3,140	3,796	9,484
WS: Replace Recycling Bin	1,962	2,120	2,241	6,323
WS: Replace Residual Ind Green	1,056	286	335	1,677
WS: Replacement Food Set	943	207	292	1,442
WS: Replace Box RED	598	256	442	1,296
WS: Replace Box Set	515	363	369	1,247
WS: Replace Gull Proof Bag	263	232	234	729
WS Request 360 Recycling Bin	289	158	167	614
WS Req. Additional Garden Bin	109	193	83	385
WS Request 360 Residual Bin	21	47	22	90
Grand Total	42,715	28,685	33,213	104,613

Waste Bin Requests for the 3 years Aug 2015 to July 2018 by Subject & Cost (*)

Subject Name	2015 / 16	2016 / 17	2017 / 18	Grand Total
WS: Replace Residual Ind Grey	£84,076	£81,062	£93,934	£259,072
WS: Replace Garden Individual	£65,356	£80,541	£97,367	£243,265
WS: Replace Recycling Bin	£50,325	£54,378	£57,482	£162,185
WS: Replace Food Individual	£42,271	£22,678	£23,753	£88,702
WS: Replace Box BLUE	£26,257	£20,081	£26,968	£73,306
WS: Replace Residual Ind Green	£27,086	£7,336	£8,593	£43,015
WS Request 360 Recycling Bin	£13,710	£7,496	£7,922	£29,128
WS: Replace Food Kitchen Caddy	£6,583	£2,972	£3,100	£12,654
WS Req. Additional Garden Bin	£2,796	£4,950	£2,129	£9,875
WS: Replace Box Set	£2,905	£2,047	£2,081	£7,033
WS: Replacement Food Set	£3,744	£822	£1,159	£5,725
WS Request 360 Residual Bin	£996	£2,230	£1,044	£4,270
WS: Replace Box RED	£1,686	£722	£1,246	£3,655
WS: Replace Gull Proof Bag	£757	£668	£674	£2,100
Grand Total	£328,549	£287,983	£327,451	£943,983

Notes:

(*) Costs are based on 2018 / 2019 Prices for Bins and do not represent the cost at the time.

QUESTION NO 18

**By Councillor Webber for answer by
the Convener of the Planning
Committee at a meeting of the
Council on 23 August 2018**

Question (1) How many approvals have been granted for Student accommodation since 2000? Provided by year.

Answer (1) Applications and consents for purpose-built student accommodation have been recorded separately from other planning applications on a calendar year basis since 2010. The number of consents granted each year is shown in the table below.

Year	Number of consents
2010	3 (670 beds)
2011	3 (589 beds)
2012	8 (2,487 beds)
2013	5 (714 beds)
2014	2 (461 beds)
2015	12 (2,104 beds)
2016	16 (1,399 beds)
2017	6 (836 beds)
2018 to 15 August	Nil

The information for 2000 to 2009 is currently being retrieved from archives and will be provided to members in advance of the Council meeting on 20 September 2018.

Question (2) And subsequently, again given by the total number each year since 2000, how many bedrooms are now available?

Answer

- (2) Please see table below for the number of student bedspaces completed on a calendar year basis since 2010, and the cumulative total of available purpose-built student bedspaces.

Year	Bedspaces completed	Cumulative total of Bedspaces available
2010	888	10,498
2011	486	10,984
2012	611	11,652
2013	932	12,915
2014	1,181	13,260
2015	1,677	15,048
2016	2,178	17,215
2017	1,874	18,988
2018 at 15/8/18	n/a – survey undertaken 2019	n/a

The information for 2000 to 2009 is currently being retrieved from archives and will be provided to members in advance of the Council meeting on 20 September 2018.

QUESTION NO 19

**By Councillor Bruce for answer by
the Leader of the Council at a
meeting of the Council on 23 August
2018**

Question

What discussions or representations did the administration make to the UK & Scottish Governments to secure funding from the Edinburgh and South East Scotland City Region Deal for enhancing:

- (a) the Hermiston and Ingliston Park & Rides?
- (b) new Park & Rides at Lothianburn, Edinburgh Park & Edinburgh Gateway stations?

Answer

The Transport element of the Edinburgh and South-East Scotland City Region Deal has been informed by the West Edinburgh Transport Appraisal with the City Deal including £36m of identified funding to support its implementation.

The WETA appraisal included consideration of an upgraded bus interchange facility at Ingliston Park & Ride, as well as a new Park and Ride at Kilpunt, West Lothian together with other public transport infrastructure improvements. City Region Deal partners will prioritise the WETA recommendations in line with the identified funding.

**Supplementary
Question**

Thank you Lord Provost and I'd like to thank the Leader for his answer. The West Edinburgh Transport Appraisal was published in February 2010. Is there any work being done to identify any additional funding streams to develop park and rides especially at Edinburgh Park and at Edinburgh Gateway.

**Supplementary
Answer**

I think the Convener of Transport and Environment would probably be better to answer that or the Vice-Convener, I'll make sure that someone writes to you about the specific actions taken to expand park and ride provision in that area of the city.

**Additional
answer
supplied after
the meeting**

I would refer to the Public Transport Priority Action Plan report presented at the Transport & Environment Committee on 9 August. This report indicated that in regard to Park and Ride sites, the Council would explore the potential to introduce a charge for parking and utilise this income to fund prudential borrowing. The outcome of a feasibility analysis on this will be reported to a future committee meeting. The potential benefits (if any) of providing car parking at Edinburgh Park and Edinburgh Gateway, including the practicalities and deliverability, will be considered in a wider Regional context and I would again refer to the Public Transport Priority Action Plan and the wider activities being looked at under this.

QUESTION NO 20

**By Councillor Rose for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

Question (1) What proportion of road repairs and resurfacing has been outsourced in each of the last five years?

Answer (1) All revenue funded road repairs are carried out by Edinburgh Roads Services (ERS). In addition, ERS carry out some capital works.

However, we do use external framework contractors to deliver capital funded resurfacing works. The table below shows estimate of the % of capital works delivered by external contractors.

Financial Year	External
2013/14	40%
2014/15	41%
2015/16	42%
2016/17	51%
2017/18	64%

Question (2) What is the anticipated proportion for the current year?

Answer (2) Road repairs continue to be delivered both by ERS and external contractors. The estimate for capital works is 70% being completed by external contractors in 2018/19 due to an expected increase in the number of capital schemes being delivered, compared with 2017/18.

QUESTION NO 21

By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question (1) What have the administration done in the last 15 months to improve safety at the Dalmahoy junction?

Answer (1) Electronic vehicle-activated warning signs were erected in April 2017. These are triggered by vehicles waiting to turn at the junction and warn traffic approaching the junction to slow down.

The speed limit on a 1.2km section of the A71 and a 300m section of Dalmahoy Road on the approach to the junction was lowered from 50 to 40mph in April 2018.

Details of these measures, together with the background to the scheme, were provided in a Business Bulletin to the Southwest Locality Committee on 19 June 2018.

Question (2) With only one landowner having agreed in the last 3 years and with less than 14 months before the section 75 monies have to be handed back – how confident is the Convener that agreement will be reached with the other two landowners?

Answer (2) The remaining landowners have been engaged; one has responded.

If both parties demonstrate a willingness to facilitate the sale of land that will benefit the wider community, there is no reason why an agreement cannot be reached.

Compulsory Purchase Order powers are available if required.

Question (3) Has any design work for the junction been carried out? and if so, please can you share this detail?

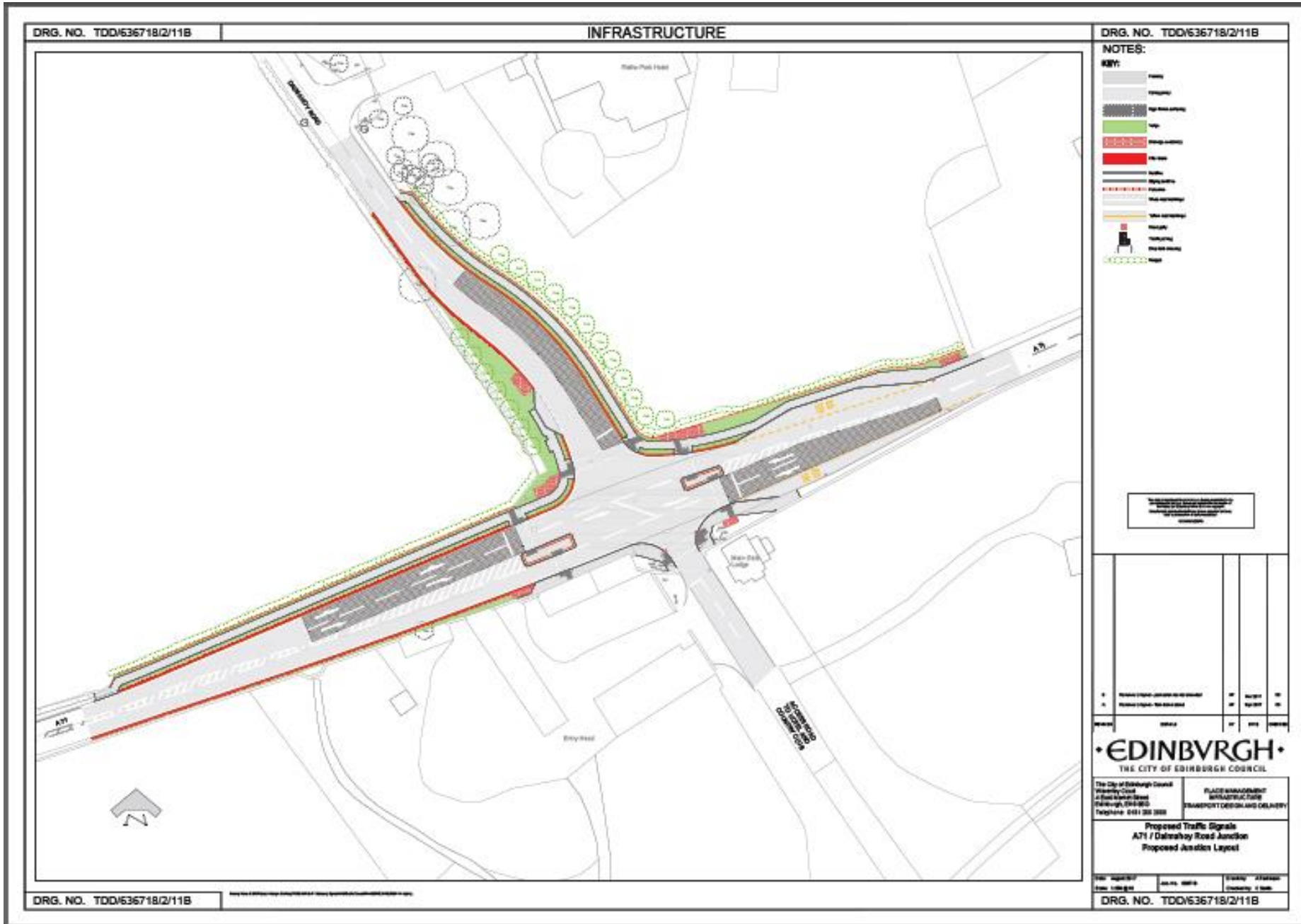
Answer (3) The junction layout design is complete.

A plan has been shared with the Community Council and residents, and has also been displayed in Ratho Library. This is attached.

Question (4) What is the estimated timeframe from agreeing a deal with the other landowners to completion of the improvements to the junction?

Answer (4) As stated previously, provided that both parties are willing to sell, and if there are no unforeseen delays to the process, it is hoped that the Council can be in full possession of the land by January 2019.

That being the case, construction could feasibly begin in Spring 2019, with construction estimated to take 4 to 5 months.



QUESTION NO 22

By Councillor Mitchell for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Regarding the VIP Waste email address, please may the Convener confirm:

Question (1) Since January 2018 to date, per month and by ward:

- a) How many were responded to within the agreed designated response timeframe?
- b) How many are outstanding?

Answer (1) a) Resources and Place Directorate teams work closely together to provide this service.

The following table sets out the number of Members Waste emails received since January 2018

January	667
February	351
March	445
April	295
May	282
June	251
July	287
August (part)	137

The current process does not group queries by Ward and a manual check of the 2,715 jobs would be required to provide this data. The outlook system does not provide a reporting tool for response times, however, Members Waste emails are typically logged within 24 hours on the appropriate system for action by the Waste and Cleansing Service.

- b) The mailbox is currently up to date with all jobs logged on the system for action.

Question (2) The follow-up procedure for informing councillors/staff of the status/progress of requests received.

Answer

- (2) Emails are acknowledged when the enquiry is raised and a further update is provided on the issue/complaint upon receipt from the service. If the complaint is due to a repeat service failure, the Contact Centre agent will escalate this to the Waste supervisors to allow for an update to be given to the Councillor concerned or Member Services Support Staff.

Member Services Support Staff are also being given access to the Waste Service system to enable them to track jobs directly.

As part of service improvement activities, a new system is being sourced that will specify functionality that provides a detailed overview of service requests and will also track progress. This will remove a currently manually intensive process with appropriate tracking and performance data. While this is being progressed, the service will review its current process to introduce a manual tracking process, with updates for all enquiries.

Supplementary Question

Thank you Lord Provost, thank Convener or Deputy Convener. For clarification, the last paragraph in Answer 2, I can't actually remember the last time I got a follow up response from what actually happens, so if that is what the process is at the minute can we ensure that that's actually happening please.

Supplementary Answer (by Councillor Doran)

Yes we can certainly do that

Additional answer supplied after the meeting

I have contacted the Waste and Cleansing Manager to reaffirm that follow-up emails should be sent as the process specifies. He has now had a meeting with the Contact Centre Manager with responsibility for the mailbox, to ensure this process is being followed within the team managing the mailbox enquiries.

QUESTION NO 23

**By Councillor Mary Campbell for
answer by the Convener of the
Education, Children and Families
Committee at a meeting of the
Council on 23 August 2018**

Question

Which schools have active travel action plans, and when were they produced, and last reviewed?

Answer

0.8% of schools do not have a Travel Plan – this does not mean that they are not engaging in road safety activities etc.

22.1% schools are currently working on a Travel Plan.

77.1% of schools have existing Travel Plans which should be updated annually.

**Supplementary
Question**

I'd like to thank the Convener for his answer. I was just wondering if I would be able to find out which schools have active travel plans as the data is just broken down by percentage. I'm happy with an e-mail thank you

**Supplementary
Answer**

It's the very question I asked the Director this morning. As soon as he tells me, I'll tell you.

QUESTION NO 24

**By Councillor Lang for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

Question (1) What legal powers does the Council have to influence the timetabling of utility works on adopted roads in the City?

Answer (1) The Council as Roads Authority has power under Section 115 of the New Roads and Street Works Act 1991 to 'Give directions as to timing of works'.

The effective co-ordination of road works is one of the most important aspects of road works legislation. The New Roads and Street Works Act sets out the duties of road works authorities when co-ordinating and utilities when co-operating to ensure safety, minimise inconvenience to people using a road and to protect the structure of the road and apparatus in it.

The Code of Practice for the Co-ordination of Works in Roads forms part of the legislative framework for all works in roads.

The aim is to balance the statutory rights of road works authorities and utilities to carry out works with the expectation of road users that disruption from work shall be kept to a minimum.

Question (2) What requirements are placed on utility companies and bus operators to place notices on bus stops which are either closed or where services have been diverted as a result of planned road works?

Answer (2) Utilities can be asked to put notices on bus stops where the Road or Transport Authority believes it is necessary to do so. This can be specifically requested as part of the approval process. However it depends on a number of factors including duration of works, time of day works are being carried out and what arrangements bus companies have put in place as a result of the works.

Members of the public are encouraged to use Lothian Buses web site and Mobile App that has up to date information on bus stop closures and the alternative arrangements in place.

Lothian Buses and other Public Transport Operators are an integral part of the approval process and are involved in site meetings and discussions with utilities at the planning stages. Lothian Buses place out temporary bus stops where they are needed.

**Supplementary
Question**

Thank you Lord Provost. Can I ask the Vice Convener on the second part of the question that I asked, can I just simply ask her if she'll take away and maybe look further at this issue of a lack of notification on bus stops which are closed during extensive roadworks because we did have this problem in Queensferry Road when busses were diverted for two weeks, there were no notices on bus stops and I think it's a little bit much to expect particularly older people to rely on apps from Lothian Buses. So can I simply ask her to go away and pursue this matter a little bit further with officials to make sure that we are pursuing this with utility companies, thank you.

**Supplementary
Answer (by
Councillor
Doran)**

Thank you for the supplementary, we'll certainly do that.

**Additional
answer
supplied after
the meeting**

I have written to the four Locality Transport and Environment Managers to pick this up with their teams and ensure appropriate consideration is given to signage on bus stops closed during periods of extended roadworks.

QUESTION NO 25

**By Councillor Lang for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

Question (1) On what date did she write to the chief executive of Transport Scotland following Council's approval of motion 9.2 on 15 March 2018?

Answer (1) I unfortunately did not proceed with this request as it was missed in the follow-up to the council meeting. Please see below, however, for continuing development of this topic by the Scottish Government.

Question (2) Will be publish a copy of her letter and the reply received from the chief executive of Transport Scotland?

Answer (2) Not available.

The Scottish Government published an [update](#) on this matter as part of the Questions to Ministers in June 2018.

Question (3) What assessment has officials made of the legality of current Fairtrade road signs in Edinburgh in light of the written parliamentary answer given by the Transport Secretary on 26 June 2018 (reference S5W-17275)?

Answer (3) Local roads authorities are granted the power to erect road signs under national legislation issued by the UK government. That legislation determines which signs can be used, how they may be used and where they may be used. Every local authority is required to ensure that the signs that they provide fall within the legal boundaries set out by standing legislation.

In the main, and as is reflected in the statement made by the then Minister for Transport, local authorities are afforded significant discretion in terms of the signs that they provide. One example where we sought special agreement from the Scottish Government was when we introduced tram safety

signage, which is, of course, specific to Edinburgh's needs. Even so, all signs must comply with the legislative requirements.

It is the view of officers that, if the issuing body (represented in Scotland by the Scottish Government) has determined that a particular type of sign does not meet the requirements of the standing legislation, then that sign may not be used on or adjacent to any road within Scotland. Any such signs should therefore be removed.

**Supplementary
Question**

This one isn't so nice. Lord Provost could I simply ask the Vice-Convener on behalf of the Administration, if she'll apologise that we have yet another example of a motion which the Administration has forgotten to act on?

**Supplementary
Answer (by
Councillor
Doran)**

Thank you for your supplementary. Happy to apologise and we need to ensure that doesn't happen again.

QUESTION NO 26

**By Councillor Rust for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 23 August 2018**

Question

In response to March 2018 Questions on Garden Waste Collection it was noted that only 46% of eligible households were predicted to opt-in to the new scheme and that the Council's Household Waste Recycling Centres are being prepared for increased demand.

Given refurbishment works at Seafield Depot due to complete September 2018 and Sighthill (Bankhead) Depot due to complete June/July 2019:

- (a) What is the current capacity at both depots while work is ongoing, in relation to garden waste and other approved waste?
- (b) In each case how does this compare to the capacity prior to work commencing?
- (c) In each case what will the capacity be once the work is completed in September 2018 and June/July 2019 respectively?

Answer

- (a) It should be noted that the overall capacity of a site does not just reflect the number of skips on site but also transport available to remove the waste from the site. Waste will be removed from sites at varying rates of frequency.

The current skip provision at all three depots are:

Seafield – 14 skips, 2 of which are for garden waste

Sighthill – 16 skips, 2 of which are for garden waste

Craigmillar - 17 skips, 2 of which are for garden waste

- (b) There has been no change in the waste accepted on the sites during the construction, this has been managed through increased containers and transport on site to manage the waste.

- (c) The skip provision at both sites is expected to remain the same following completion of these works. However, the changes will allow for more flexibility to change the composition of skips on each site to reflect demand.

Supplementary Question

Thank you Lord Provost, I thank the Convener for her answer. As of yesterday I was informed by constituents that Sighthill Depot was in fact closed although there was nothing in the Council website. We were subsequently told by Council officers that this related to health and safety. The question is, when will it will reopen and when will the website be updated?

Supplementary Answer (by Councillor Doran)

Thank you for that supplementary. I'll have to find out and get back to you.

Additional answer supplied after the meeting

Firstly, I would clarify that the information presented during the supplementary question, on the Sighthill Household Waste Recycling Centre being closed on Wednesday was factually incorrect. The Waste and Cleansing Manager has confirmed that Sighthill was not closed on Wednesday 22 August. It was certainly busy with queueing traffic but was at no point closed. There was a brief closure on Monday for around 30-40 minutes for a large scale skip changeover following the busy weekend, it has otherwise been open. This short closure was for health and safety reasons, to ensure users of the site were not put at any risk by the necessary movement of large and heavy containers. As a Council safety is a prime concern, and the short notice closure of the site for this brief period on Monday was to ensure the safety of our customers. It is a normal part of site operations.

The site is obviously under development pressure and will continue to be until April/May next year. The decision was taken to keep the site open during the construction period, acknowledging the site would be restricted, rather than completely close it, given its popularity.

There is a temporary exit road at the site which approximately every 2 weeks requires to be recompacted

but the team endeavour to do this prior to site opening. If for whatever reason this needed to be done in opening hours then the site would close for approximately 30 minutes.

QUESTION NO 27

By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question

What actions are taken to ensure that streets are clean and bins are not overflowing during Edinburgh's summer festivals and other times of peak demand?

Answer

Every year, cleansing activity is increased to manage demand as the city population almost doubles during the festival, and is planned based on demand over previous years.

This summer 40 additional staff have been brought in to support the existing 90 city centre street cleansing operatives to cope with demand over the busy summer period.

Crews provide a 24-7 service, covering 180km of city centre streets to clear litter, service bins and uplift fly-tipping – all of which require extra resource as visitors pour into the city during August.

As part of the #ouredinburgh campaign, city centre bins – of which there are 350, emptied daily – have been specially branded to encourage the public to drop their rubbish in, while posters and social media posts featuring lame gags promise to 'bin our bad jokes if you bin your litter'.

Day time 'barrow beat' staff are assisted by a night services crew, on hand to service litter bins waste near pubs, clubs and fast food shops while Environmental Wardens will focus on particularly busy periods, discouraging litter-dropping and fly-tipping, working alongside the Waste Compliance Team to enforce again any trade waste infringements by businesses.

In Princes Street Gardens the servicing of the underground 'Silo' bins has been increased from the usual frequency of twice per fortnight to two times per week.

Vehicles are routed on a daily basis to empty litter bins across the area. This will be routed twice daily with a number in hot spot locations serviced 3 times per day. The frequency of emptying will be monitored using the fill rate sensor data depending upon their location and festival event activities, therefore, an additional vehicle is being deployed to provide increased frequency of litter bin emptying.

As experienced recently during the period of hot weather, litter bins in some locations can become full to overflowing in a very short period. The barrow-beat staff assist with tackling this issue by bagging the contents of the bin to provide sufficient capacity for public use in advance of the next vehicle servicing visit.

A dedicated power washing resource is in place to target known problem locations that demand this type of service; this includes Closes off the High Street, Scotsman Steps and other known problem locations associated with the night time economy.

The Fringe Festival Society manage litter within the High Street performance area. However, the Council does supplementary cleaning in the morning prior to the performances starting.

In addition to this, communal domestic waste containers in the city centre streets have their frequencies increased to deal with the additional visitors' waste from those staying in residential areas.

**Supplementary
Question**

Thanks to the Transport and Environment Committee Convener for her answer about litter and overflowing bins during the festival. I think it's clear, despite the best efforts of the Council to keep streets clean and bins from overflowing during the festival, it's clear that Edinburgh sometimes buckles under the pressure of a doubling in summer population in some areas.

Can the Vice-Convener say how many of the additional staff employed in street cleaning referred to in the answer are new staff and how many are staff redeployed from other service areas of the Council?

**Supplementary
Answer (by
Councillor
Doran)**

As far as I'm aware there were 40 new staff employed but I don't know the in-depth details for you. I have met a number of them as you probably saw from lots of photos I had taken with them, but I'll certainly find out in detail and give that information.

**Additional
answer
supplied after
the meeting**

I can confirm that of the 40 additional staff brought in to help with cleansing operations during the festival, all 40 staff are new to the council, provided by our agency partner Pertemps.

QUESTION NO 28

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question

When did the council last undertake a review of pedestrian waiting times at key crossings in the city centre, what were the findings, and what action was taken as a result of the review?

Answer

The council does not have a programme to review pedestrian waiting times at key crossings in the city centre.

However, a review was undertaken earlier this year of pedestrian crossing times at key junctions within the vicinity of the Tram in the city centre, which included the maximum waiting times for pedestrians. The outcome of this included adjusting pedestrian waiting times where they were believed or reported to be excessive.

When signalised junctions or crossings junctions are installed, refurbished or changed signal timings, including pedestrian waiting times, are set in line with National Guidance. This takes into account any local requirements, such as volumes of pedestrians using the crossing points.

The council also check and investigate any feedback received about crossings and will make alterations to the timings as necessary where issues are identified.

Supplementary Question

Thank you Lord Provost, I thank the Convener for her answer on pedestrian waiting times. Unfortunately the answer didn't actually provide the details of the pedestrian waiting times at key junctions, so could I please ask the Vice-Convener if she will arrange for the specific waiting times at key junctions to be published?

Supplementary Answer (by Councillor Doran)

Happy to do that

**Additional
answer
supplied after
the meeting**

Waiting times at key junctions along Princes St will be calculated and published. It is anticipated this will be by the end of this month.

QUESTION NO 29

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question (1) When does the council intend to open the cycle path on Leith Street for use by cyclists?

Answer (1) The newly constructed two-way cycleway on Leith Street, whilst completed, will unfortunately remain closed for the foreseeable future. This is primarily due to the access arrangements in both northbound and southbound directions and its continuation with the impending reconstruction of Picardy Place.

Officers are currently liaising with Laing O'Rourke on the programming and phasing of the reconstruction of Picardy Place and temporary traffic management to explore the possibility of opening the cycleway for southbound cyclists only.

In addition to the above, the Redetermination Order has been referred to Transport Scotland/Scottish Ministers for consideration, in line with the report to the Transport and Environment Committee on [17 May 2018](#).

Question (2) How will the council evaluate the experience of users of Leith Street, including disabled people, other pedestrians and cyclists?

Answer (2) The reconstruction of Leith Street comprises extensive works to create a much more accessible and people-friendly thoroughfare than the existing layout.

Any feedback received from the Active Travel Forum, from Councillors, user groups and members of the public will be gathered, considered and responded to in line with normal practice.

**Supplementary
Question**

Thank you Lord Provost. Again I thank the Convener for her answer on Leith Street. I think cyclists will be somewhat perplexed as to why a new cycle path has been built on Leith Street but remains unopened and barriered off. Will the Vice-Convener agree to meet with relevant stakeholders to discuss a timetable for opening this cyclepath?

**Supplementary
Answer (by
Councillor
Doran)**

As you are aware, the Convener and Vice-Convener are happy to meet with local people using it and have done on many occasions, so I'm happy to set that up.

QUESTION NO 30

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

Question

What training has been provided to locality transport officers in active travel and provision of active travel infrastructure over the last three years?

Answer

There has been no specific training for locality transport officers over the last three years. However they are in regular contact with colleagues working in Active Travel and take account of the best practice guidance available in carrying out their duties.

In addition training on the approved [Edinburgh Street Design Guidance](#) will be rolled out across relevant Council staff (including Locality staff) starting in September and will emphasise active travel and public transport in more standardised design solutions.

Supplementary Question

Thank you Lord Provost, this is the last one you'll be pleased to hear. On active travel training for locality transport officers I think it will be a matter of some concern to the active travel community that there is no specific active travel training for locality transport officers. We obviously have an excellent active travel team but they lead on the strategic issues. It's surely right that if we are serious about driving forward on supporting active travel that our locality transport officers do this again. So can I ask the Vice-Convener if she will agree to re-examine the issue of specifically of training on active travel for locality transport officers?

Supplementary Answer (by Councillor Doran)

Certainly worthwhile talking to you about that and have a meeting maybe going over that with you.

QUESTION NO 31

**By Councillor Staniforth for answer
by the Convener of the Transport and
Environment at a meeting of the
Council on 23 August 2018**

Question (1) The reason given for the closure of the footpath beside Princes Street Gardens during the 'Summer Sessions' events is public safety. Has there been an assessment into the possibility of closing the road to traffic instead, keeping the way open for pedestrians?

Answer (1) The footway has not been closed to pedestrians. Barriers were placed along the mid-line of the footway to allow continued pedestrian access and access to the bus stops whilst maintaining a sterile area in front of the spiked park railings.

Question (2) What degree of public consultation has there been on the safety measures put in place during the 'Summer Sessions' events?

Answer (2) There has been no public consultation on safety measures. This would not be normal practice. Safety measures are discussed and agreed between appropriate Council Officers and representatives of the emergency services at Events Planning and Operations Group meetings.

The issues that have arisen out of this series of events, and the summer Festivals as a whole, will be discussed in the annual 'Managing the Festival City' report.

Supplementary Question Thank you, I thank the Convener for her answer. This supplementary question is for answer by the Convener so I would be happy to accept a response by e-mail given her current throat issues. Would the Convener agree with me that though it's not normal practice to consult on safety measures, when there is a situation that safety measures and the need for them can be predicted well in advance and that it is likely to have a serious impact on residential amenity as it did with the summer sessions, that it would actually be appropriate to consult in those situations in future?

**Supplementary
Answer (by
Councillor
Doran)**

I'm sure the Convener will be happy to e-mail you a more detailed response on that.

QUESTION NO 32

**By Councillor Staniforth for answer
by the Convener of the Culture and
Communities Committee at a
meeting of the Council on 23 August
2018**

Question

Given the recent reported misuse of firearms by police in Edinburgh (by the Edinburgh Evening News and the BBC), what discussions have been had with the police via our community partnership or otherwise regarding the deployment of armed police in Edinburgh?

Answer

The Edinburgh Community Safety Partnership held discussions with Police Scotland and the Council Administration for the Culture and Communities Committee around the issue of Armed Response officers in Edinburgh during the negotiations of the Police Partnership Agreement.

The discussions concluded that the deployment of Armed Police Officers is a national policy for Police Scotland and therefore falls out with the remit of the agreement. National police deployment decisions and armed response matters are operationally independent decisions for the Chief Constable, with Scottish Police Authority (SPA) oversight.

The Culture and Communities Committee received a presentation and input from Police Scotland at the Committee meeting held on Tuesday 19 June 2018 regarding Armed Policing in Edinburgh.

QUESTION NO 33**By Councillor Miller for answer by
the Convener of the Planning
Committee at a meeting of the
Council on 23 August 2018**

Question (1) Since April 2016, how many applications have there been for planning consent for change in use to Short Stay Commercial Visitor Accommodation; how many have been granted; how many have been refused?

Answer (1) Table 1 below sets out the planning applications and certificates of lawfulness received with the outcome.

Question (2) Since April 2016, how many enforcement cases have been logged in relation to the use of residential accommodation for holiday letting?

Answer (2) 99 enforcement cases have been logged since April 2016 which have used a compatible description.

Table 1

Type of Application	Number of Applications	Granted	Refused	Withdrawn	Pending Consideration
Planning Permission	6	1	2	1	2
Certificate of Lawfulness	7	3	1	1	2

Background information

Database analysis is dependent on descriptions used by the applicant in making an application and by enquirers in reporting an enforcement case. The statistics have been gathered using a broad interpretation of "Short stay commercial visitor accommodation" and "holiday letting".

QUESTION NO 34

By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 23 August 2018

As Council will recall, after a detailed investigation by the Council into problems with the surface dressing in 2017 of roads at 10 sites across four Wards including Craigcrook Road and three others in Inverleith, we were told that surface dressings need 3-4 months of good temperatures to fully bed in before the winter frosts arrive.

The Council's response at the time was to call on the contractor to do remedial works using the same approach under the existing contract.

- Question** (1) What lessons have been learned from this exercise of investigating reported issues with surface dressing of roads?
- Answer** (1) The additional measures incorporated into the contract include:
- additional sweepers to remove loose chippings
 - water bowser and pressure washers on stand-by to deal with any dust issues (note: to date there have been no dust issues reported this year)
 - Dedicated recovery vehicle provided by the Council's parking contractor to remove parked cars
 - [Information Leaflet](#) available on Council website with FAQ's
- Question** (2) What measures are in place for monitoring how these remedial works perform?
- Answer** (2) Monthly inspections of the completed dressings will be carried out and on-site inspections take place at the point that the work is being undertaken.
- Question** (3) If there is a recurrence of these issues, how will that be addressed?

Answer

- (3) As an initial measure, sweeping of the carriageway and adjacent footways will be carried out until all loose chippings have been removed. Depending on the severity of the failure, further remedial works will be considered which could range from temporary patching to permanent repairs using alternative materials.

As surface dressing can only be carried out during summer months, if the failures are superficial, the defects will be permanently repaired next summer with another dressing.

Any remedial works required will be undertaken at the cost of the contractor.

Supplementary Question

Thank you very much Lord Provost and thank you very much Convener for your detailed response. I appreciate you are unwell so it's just a quick question to ask in response to my third question regarding what will happen if there's a recurrence of issues with the surface dressing, you've given a very detailed response about type and consideration if it happens and something like that I would just like to have an understanding of timing when will it be actually be considered you know and when will it actually be looked at if there is a problem with the resurfacing?

Supplementary Answer (by Councillor Doran)

Thank you for your supplementary I will certainly look into that and we'll get back to you with more timing issues.

Additional answer supplied after the meeting

As identified in the original answer, any issue with surface dressing would be first inspected to identify what the issue is and the safety implications of it. Safety is always our prime concern and if there was an immediate safety issue it would be addressed immediately, if not it would likely wait until the follow year's surface dressing window for remedial works.

QUESTION NO 35

**By Councillor Rae for answer by the
Convener of the Planning Committee
at a meeting of the Council on 23
August 2018**

Question

Of student housing developments given planning consent since February 2016, what is the total gross floor area occupied by a) student accommodation b) by residential accommodation?

Answer

The council's Student Housing Guidance, which came into effect in February 2016, states that:

'sites with greater than 0.25ha developable area must comprise a proportion of housing as part of the proposed development, to balance the mix of land uses and to contribute to housing land need. On these sites the new build residential gross floor area shall represent a minimum of 50% of the total new build housing and student accommodation gross floor area.'

There have been 11 consents for student housing developments since the guidance came into effect. Of these, 10 had a developable area of less than 0.25 ha and did not require the provision of residential accommodation.

One application (17/03675/FUL) had a developable area of greater than 0.25 ha. This was granted consent by the Development Management Sub Committee without the provision of residential accommodation. Committee accepted that, in this particular case of conversion of an office building, mixed use would not be appropriate.

The 11 consents totalled 10,434 sq. m. of student bedspace and no residential accommodation.

**Supplementary
Question**

I thank the Convener for his answer on that. In light of the answer which shows that policy passed over two years ago to ensure that student housing grew at the same rate as other housing and clearly has failed to do so. Surely at this stage we should be looking at reviewing that policy, thank you?

**Supplementary
Answer**

I thank the Councillor for her supplementary question. With reference to that, I note there's very few applications since the guidance came about. There's been 11 applications for student housing and 10 of those were less than the trigger point of 0.25 per hectare so the policy wasn't relevant for those and on 11th application it had site specific issues, it was Robbs Loans in the Saughton area of the city. It's an old office block which was being converted for student housing. It was viewed that it was by the Development Management Sub-Committee on the day it was viewed that it wasn't appropriate, housing couldn't be accommodated in that particular instance again that wasn't relevant. So in context of the policy, I don't accept that it's not being used it's just that there hasn't been an appropriate use for it but nonetheless with the City Plan up for review there will be an opportunity to comment on all policies and all policies are reviewed on a regular basis in any event, thank you.

**Comments by
Councillor
Aldridge**

A point of order, and it's intended to be helpful. There were a number, for understandable reasons, the Convener of Transport and Environment was unable to answer a number of the questions and a number of questions were responded to by saying an e-mail would be provided to the Member, these questions are for a matter of public record and I wonder whether the content of those supplementary e-mails might be included for example in the minutes of the meeting for consideration at the next Council meeting.

**Comments by
the Lord
Provost**

Yes and I would suggest that the e-mails should actually be circulated to members at the same time.

Item no 5.1

QUESTION NO 1

By Councillor Booth for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 20 September 2018

Question

Please list the number of vehicles in the council's own fleet by euro emissions standard, and also list the number of electric vehicles in the council's fleet.

Answer

Item no 5.2

QUESTION NO 2

By Councillor Burgess for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 20 September 2018

Question **(1)** How many residents are currently on the waiting list for allotments?

Answer **(1)**

Question **(2)** How many new allotments will the council be able to provide in each year of this council term?

Answer **(2)**

Item no 5.3

QUESTION NO 3

By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question (1) How many applications to close streets for Playing Out events have there been this year?

Answer (1)

Question (2) How many applications were granted, and how many refused?

Answer (2)

Question (3) How many approved events went ahead?

Answer (3)

Item no 5.4

QUESTION NO 4

By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

Why does Edinburgh spend so much less on its parks (£6,767) than the national average (£21,581) and comparable cities like Aberdeen (£17,855) and Glasgow (£38,691)?

Answer

Item no 5.5

QUESTION NO 5

By Councillor Osler for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 20 September 2018

Question (1) How many residential properties in Edinburgh are owned by the Council?

Answer (1)

Question (2) How many of these residential properties are currently vacant or unoccupied?

Answer (2)

Question (3) Since March 2017 how many residential properties owned by the Council

a) have been sold or

b) have been identified for sale?

The answers to all of the above questions (1), (2) and (3) to be broken down for each Ward

Answer (3)

Question (4) What criteria do the Council apply, when deciding to sell a Council-owned residential property?

Answer (4)

Question (5) Is the criteria (4) the same across all Wards?

Answer (5)

Question (6) How many new Council owned properties have been built/ purchased since March 2017? Broken down for each Ward.

Answer (6)

Item no 5.6

QUESTION NO 6

**By Councillor Rae for answer by the
Convener of the Regulatory
Committee at a meeting of the
Council on 20 September 2018**

Question

For 2016/17 and 2017/18 what is the total income to the Council of fees paid by private landlords to be on the landlord register; and what assessment has the council made of likely income increase in light of Scottish Government consultation on landlord fee increases?

Answer

Item no 5.7

QUESTION NO 7

**By Councillor Rae for answer by the
Convener of the Finance and
Resources Committee at a meeting
of the Council on 20 September 2018**

Question

Of the 18,988 student bed-spaces in Edinburgh, for each of the three years 2015/16, 2016/17 and 2017/18

- a) for how many are non-domestic rates paid during non-term time when they are being let commercially;
- b) how much was raised in NDR and
- c) what representations has the city council made to the Scottish Government following the Barclay Review of NDR to address the taxation position of student accommodation let out in non-term times.

Answer

Item no 5.8

QUESTION NO 8

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

At the 14 December 2017 meeting of the Council and in response to question 5.10 on the Davidson's Mains roundabout, the Convener said "it is intended to consult with the local community and other stakeholders over possible improvements to the roundabout in spring next year."

Question (1) Why was a consultation on changes not progressed within the timescale originally advised?

Answer (1)

Question (2) What is the latest timetable for this consultation to take place?

Answer (2)

Item no 5.9

QUESTION NO 9

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

Further to the answer she gave at the 23 August 2018 Council meeting in response to question 5.25 (3), does the Convener believe the existing Fairtrade road signs in place in Edinburgh meet the requirements under the standing legislation?

Answer

Item no 5.10

QUESTION NO 10

By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

- Question** (1) Please could you list the number of cycle racks that have been installed in each ward for the past 5 years?
- Answer** (1)
- Question** (2) What is the current cost to install one/two/three/four cycle racks?
- Answer** (2)
- Question** (3) How many cycle racks do you intend to install in each Ward before the end of this financial year?
- Answer** (3)
- Question** (4) How many requests for cycle racks are awaiting start dates by each Ward?
- Answer** (4)

Item no 5.11

QUESTION NO 11

By Councillor Mowat for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 20 September 2018

Question

What services to the public were provided from the public counter at 249 High Street prior to the renovation works and where can the public now access these services?

Answer

Item no 5.12

QUESTION NO 12

By Councillor Rust for answer by the Leader of the Council at a meeting of the Council on 20 September 2018

Question (1) When was the decision taken to seek appointment of a Commercial and Procurement Director?

Answer (1)

Question (2) Who took the decision and when was the minority Administration advised?

Answer (2)

Question (3) How does this role relate to the position of Director of Finance, Treasury Manager and other existing positions?

Answer (3)

Question (4) Was there consideration given to this being a commission based position?

Answer (4)

Question (5) What are the recruitment and any other costs to date?

Answer (5)

Question (6) Why did the recruitment advertisement not mention the City Council?

Answer (6)

Question (7) Will the identification and delivery of new commercial opportunities and savings from existing and future suppliers be subject to Committee/Council approval?

Answer (7)

Item no 5.13

QUESTION NO 13

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

What official polling has been carried out by the Council to find the opinions of Edinburgh residents with regards to the expansion of 20mph zones?

Answer

Item no 5.14

QUESTION NO 14

By Councillor Corbett for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 20 September 2018

Question

In light of the reported falling of masonry on 7 September from a building at the corner of Shandwick Place, within yards of where Christine Foster was tragically killed from falling stonework in June 2000, can the Convener update on discussions with the Scottish Parliament and Government on improving the legal framework for private property maintenance; and also on what steps are being taken to improve the range and quality of inspections of older buildings.

Answer

Item no 5.15

QUESTION NO 15

By Councillor Young for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 20 September 2018

Question

Please provide details on:

1. Council funding (routine funding or project-specific) given to the Muirhouse Millennium Centre in each of the last 5 financial years (including the current 2018/19 year)
2. For the amounts provided at (1), describe what the funding was to be used for and under which department it was funded (e.g. Children & Families)
3. Any non-financial council support (e.g. officer time) provided to the centre or to run clubs from within it, in each of the same 5 years
4. What formal representations have been made by the Millennium Centre in the past year, for assistance with Funding
5. What council-funded (in total or in part) youth services are provided in the Muirhouse area, out with the Millennium Centre

Answer

Item no 5.16

QUESTION NO 16

By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question (1) Please provide information on any outstanding pavement repairs in the Almond ward, where the footpath is part of a recognised safe route to school (officially or informally), including but not limited to the pavements on Pentland View Road and Liston Drive, around at the original entrance to Kirkliston Primary School.

Answer (1)

Question (2) For the list above, please provide details on when the work was requested and when it is due for completion.

Answer (2)

Item no 5.17

QUESTION NO 17

By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Following the request made by the Liberal Democrats after the 2017 event, increased engagement has taken place between the event organisers and the Kirkliston Community Council. It is hoped that feedback from the community will reflect some improvement on last year.

Please confirm the following:

- | | |
|-----------------|--|
| Question | (1) When the debrief from the 2018 event is due to take place |
| Answer | (1) |
| Question | (2) That the Kirkliston Community Council will be invited to participate in the debrief |
| Answer | (2) |
| Question | (3) Whether the Council intends on returning the event to Kirkliston in 2019 |
| Answer | (3) |
| Question | (4) If the answer to (3) is yes or unconfirmed, to please explain what alternative routes have been explored for the event, now that Kirkliston has grown considerably in size. |
| Answer | (4) |

Item no 5.18

QUESTION NO 18

By Councillor McLellan for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 20 September 2018

Question (1) How many school let applications have been lost or turned down in the year to date because of a shortage of janitorial cover?

Answer (1)

Question (2) What progress is being made with a recruitment programme by Facilities Management to recruit new janitorial staff?

Answer (2)

Question (3) What guarantees can be given to applicants for school lets that their applications will be dealt with timeously, even if it is a rejection, so the services they provide are not disrupted?

Answer (3)

Item no 5.19

QUESTION NO 19

By Councillor McLellan for answer by the Leader of the Council at a meeting of the Council on 20 September 2018

Question (1) In light of the absence of any mention of the Transient Visitor Levy (TVL) in the Scottish Government's Programme for Government, to ask the Council leader:

What meetings have taken place with the Cabinet Secretary for Culture Tourism and External Affairs to discuss TVL since her July 4 message to him that he had "no shared plans, no tourist business consultation and no agreement with the Scottish Government?"

Answer (1)

Question (2) What discussions there have been with the Cabinet Secretary for Finance about TVL and their outcome?

Answer (2)

Question (3) To confirm there is no realistic prospect of legislation being introduced in this Parliament to enable the Council administration to establish a TVL system in Edinburgh

Answer (3)

Question (4) To provide full details of the total expected cost of the TVL consultation

Answer (4)

Item no 5.20

QUESTION NO 20

By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question (1) How many complaints of poor workmanship have been made to the Council's trading standards service in the past three calendar years?

Answer (1)

Question (2) How many of those complaints has the service been able to act upon?

Answer (2)

Question (3) How many complaints involved concerns about safety of power supplies?

Answer (3)

Question (4) How many complaints were referred to the Health & Safety Executive?

Answer (4)

Question (5) What input into the Scottish Government's proposed new consumer protection service will the council have?

Answer (5)

Item no 5.21

QUESTION NO 21

**By Councillor Doggart for answer by
the Chair of the Edinburgh
Integration Joint Board at a meeting
of the Council on 20 September 2018**

Question **(1)** Could the Chair confirm what management actions have been completed for the 19 high rated and 22 medium rated findings from the 2017/18 Internal Audit Report referred to the EIJB by GRBV?

Answer **(1)**

Question **(2)** Which of those 41 findings does the Chair now believe are closed?

Answer **(2)**

Item no 5.22

QUESTION NO 22

By Councillor Smith for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 20 September 2018

- Question** (1) Of the school estate works previously advised to Members, as a result of the 2018 Outcome of Property Condition Surveys report, that had been planned to take place before the start of the new 2018/19 school year, what work:
- (a) was completed to standard;
 - (b) was started, but not completed to program or standard;
 - (c) was not started.
- Answer** (1)
- Question** (2) For any work that was not completed as programmed, what were the reasons?
- Answer** (2)
- Question** (3) What meetings have the Vice Convener and Convener attended over the last four months in an attempt to keep this work programme on schedule?
- Answer** (3)

Item no 5.23

QUESTION NO 23

By Councillor Webber for answer by
the Convener of the Finance and
Resources Committee at a meeting
of the Council on 20 September 2018

Question (1) How much Public Funding has been awarded to Councillors through the Access to Work Programme?

Answer (1)
(2) In each case when was this funding first applied for and when was the funding put in place?

(2)

(3) In each case what is this funding being used for?

(3)

Item no 5.24

QUESTION NO 24

By Councillor Corbett for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 20 September 2018

Question

What is the early feedback from the implementation of new arrangements for facilities management at schools and community centres, as regards community and post-school use; what options are available to schools and community centres to sustain and expand use in non-core hours; and when will a review be undertaken of the impact of new arrangements

Answer

Item no 5.25

QUESTION NO 25

By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Seafield Recycling Centre

Question (1) To provide an assessment of the new traffic system at the Seafield recycling centre.

Answer (1)
(2) To detail the monitoring and evaluation arrangements for the new system.

(2)

(3) To reassure Craigentenny residents using the centre that the new arrangements will be reviewed in light of the considerable inconvenience they are now being caused.

(3)

Item no 5.26

QUESTION NO 26

By Councillor Laidlaw for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question (1) Could the Convener supply details of why the Council were unsuccessful in attracting any bids for the proposed clean-up and cut-back of the A1/Sir Harry Lauder road when the project was put out to tender earlier this year? And can the Convener commit to now utilising Council resources for this key maintenance plan, at a key gateway to the city, which was first agreed at the start of the year but is yet to secure a start date.

Answer (1)

Question (2) If so could the Convener inform Council of an indicative date.

Answer (2)

Question (3) Can the Convener confirm how often road cleansing and maintenance programmes are offered to private contractors and how frequently the Council fails to attract any bidders?

Answer (3)

Item no 5.27

QUESTION NO 27

By Councillor Laidlaw for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question (1) Could the Convener supply details of the cost of resourcing the software upgrades required to bring computers supplied to schools as part of the IT Refresh programme up to the required standard, following reports that CGI supplied classroom computers that were not equipped with the software to run the interactive Smartboard white boards and which were not supplied with Optical Drives which are now being retrofitted?

Answer (1)

Question (2) And can the Convener confirm if CGI will be held accountable for failure to supply the correct hardware or will meet the costs required to upgrade and retrofit these computers, or will the additional resource be met by City of Edinburgh Council budget?

Answer (2)

Item no 5.28

QUESTION NO 28

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

To ask the Convener what the estimated cost will be of providing 'pop-up Bob' cut outs as part of the policing of 20mph zones, and how many the council are expecting to be distributed?

Answer

Item no 5.29

QUESTION NO 29

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

For each of the council's controlled parking zones and priority parking areas: what is the total number of vehicles with a parking permit; and, of that number, how many are permits in respect of second vehicles for the same household?

Answer

Item no 5.30

QUESTION NO 30

**By Councillor Main for answer by the
Chair of the Edinburgh Integration
Joint Board at a meeting of the
Council on 20 September 2018**

Gylemuir Care Home for older people has received poor Care Commission inspection reports for the last couple of years and the most recent review, published on 8th August this year shows further decline

	3 May 2018	8 August 2017
Quality of care and support	2 – Weak	2 – Weak
Quality of environment	3 – Adequate	3 - Adequate
Quality of staffing	3 – Adequate	3 - Adequate
Quality of management & leadership	2 – Weak	3 - Adequate

The Care Commission's Quality Framework for Care homes for Older People, July 2018 provides the definitions:

An evaluation of adequate applies where there are some strengths but these just outweigh weaknesses. Strengths may still have a positive impact but the likelihood of achieving positive experiences and outcomes for people is reduced significantly because key areas of performance need to improve. Performance which is evaluated as adequate may be tolerable in particular circumstances, such as where a service or partnership is not yet fully established, or in the midst of major transition. However, continued performance at adequate level is not acceptable.

An evaluation of weak will apply to performance in which strengths can be identified but these are outweighed or compromised by significant weaknesses. The weaknesses, either individually or when added together, substantially affect peoples' experiences or outcomes. Without improvement as a matter of priority, the welfare or safety of people may be compromised, or their critical needs not met

Question (1) What immediate actions have been taken to ensure that the elderly and frail living at Gylemuir are not at risk and that their critical needs are being met?

Answer (1)
(2) Have the 7 new required actions been met within the timescales to be achieved of 30 June to 31 August? If not, what actions remains outstanding?

(2)

(3) What progress has been made with the 5 outstanding requirements from previous inspections dated February 2016 and September 2017?

(3)

Item no 5.31

QUESTION NO 31

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

At the full council meeting on 23 August 2018, the Vice-Convener of Transport & Environment agreed to meet with cycling and pedestrian organisations to discuss a timetable for the opening of the cycle path on Leith Street for use by cyclists.

When did that meeting happen, who was invited, and what was the outcome of the meeting?

Answer

Item no 5.32

QUESTION NO 32

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 September 2018

Question

What progress has been made in the working group to discuss the feasibility of training volunteers in the use of speed guns? What is the timetable for this work?

Answer

Item No 6.1



A tourist levy wouldn't deter tourists

Yesterday was a productive day in our quest to secure powers to introduce a tourist levy for Edinburgh.

I appeared before the Scottish Parliament's [culture and tourism committee](#) at Holyrood, re-stating the many benefits a levy could bring to the city while responding to questions around our engagement to date.

In my evidence, I stressed that our work has involved, and will continue to involve, key stakeholders, particularly those in the hospitality trade. This includes a series of round-table meetings to discuss the details of what an Edinburgh scheme could reasonably look like and options for implementing it.

Of course, while hoteliers and businesses are key stakeholders, so too are our residents and visitors and the [independent research](#), published by Marketing Edinburgh in recent days, was particularly timely.

It found that 92% of visitors questioned would still come to the Capital if they faced a levy of £1 per room per night. It also found that the majority of residents were in favour.

The results reinforce our thinking – and add weight to the evidence from other international cities – that visitors will not be discouraged from visiting Edinburgh should we introduce a TVL. This evidence dispels many of the fears voiced by some in the industry and is a valuable contribution to the debate.

I'm not surprised by the strong support amongst our residents for the proposals – it is entirely fair to expect tourists to contribute to the city maintenance, to cultural and tourist investments, and to marketing the city so that it remains globally attractive.

We continue to believe that a TVL is in the best interests of our residents, our tourism industry and those who visit us, and we fully expect the robust, professional approach we are taking to achieve a positive result for the Capital in due course.

My name's Doddie: Edinburgh Award winner

At well over 6ft tall dressed in his trademark tartan suit, Edinburgh born George 'Doddie' Weir is a man of great standing in more ways than one. A Scottish rugby legend for almost 15 years – earning over 60 international caps for his country and touring South Africa with the British Lions – Doddie is also an inspiring public speaker, [fundraiser extraordinaire](#) and a true ambassador for anyone affected by MND.

So, I'm delighted that, following many nominations from residents, the Lord Provost's panel has chosen Doddie to receive the Edinburgh Award 2018. Following in the footsteps of JK Rowling and Sir Chris Hoy, he will be presented with an engraved Loving Cup and have his handprints set in stone at the City Chambers when he receives this esteemed honour later this year.

In recognition of his sporting success, bravery and tireless charity work, this will be a fitting award for an outstanding man and he deserves our warmest congratulations and best wishes.

My Edinburgh will...?

A lively and inventive debate is gradually taking over the city with trams, buses, billboards and newspapers 'wrapped' with potential visions for the Edinburgh of the future.

Launched last week by the Lord Provost through Marketing Edinburgh, this eye-catching campaign is all about asking residents to share their hopes and ambitions for the city they live in, to help us shape a new City Vision.

As part of this, local cafes will be offering free coffees in return for residents' feedback, while City Cabs has created a 'taxi to the future' to take passengers on a journey through predicted advances. Based on a futuristic view of how we'll experience culture, grow food, build housing and travel by 2050, this free interactive experience swaps a fare for a frank chat with a taxi driver.

The ultimate aim of the whole project is to reach as many residents as possible so we can steer the city in the direction you want it to go. We'll be producing a blue-print for Edinburgh that we can all buy into. If you've already shared your 2050 vision, thank you. If not, please help us [shape the Edinburgh of the future](#).

Get on our bikes

I'm extremely excited to be launching Edinburgh's brand new [cycle hire scheme](#) on Monday, when I'll be joining record-breaking cyclist and broadcaster Mark Beaumont to formally unveil the fleet of 200 'Just Eat' bikes. These will be available at 19 locations across the city for everyone to use and, by the end of the year, the fleet will increase to 1,000, with further hire points to be added over time.

This is something we've wanted to introduce for some time so I'm delighted that, thanks to the hard work and determination of this administration, these bikes are now ready to go. I know from my own sneak preview earlier this year that they're comfortable and easy-to-use and I'm looking forward to seeing them in action as residents, visitors and commuters take to the saddle.

As a city we are 100% committed to encouraging cycling as a healthy, environmentally-friendly and accessible mode of transport, and we're continuing to invest in a range of exciting projects to this end. Now we're joining major capitals across the world as we launch this scheme, which I know will help a whole new audience take to two wheels, creating a cleaner, greener and more active city.

Help us transform the heart of Edinburgh

Edinburgh's city centre is world-beating. We have stunningly beautiful architecture, award-winning parks and thriving retail and hospitality industries. It's also pretty unique compared with other similar-sized cities in terms of the proportion of residents who call our city centre home. As well as being a mecca for more than four million visitors each year, tens of thousands of Edinburgh residents live in the very heart of the Capital.

So, very much in tune with our 2050 Vision, it's vitally important that we make the right decisions now for the kind of city centre we want, how we want it to look, feel and function. That's why I would urge you to have your say in our major new consultation "[Edinburgh: connecting our city, transforming our places](#)", in which we'll be putting forward a series of options and ideas, ranging from more or less the status quo to a more radical proposal involving things like bus and freight hubs and pedestrianised streets.

The [consultation goes live on our Hub](#) on Monday (17 September) and lasts for eight weeks. Please give us your views and help transform the centre of Edinburgh for generations to come.

Turn the grey green

We may live in a capital city but there's no shortage of nature amongst the urban landscape – from otters in the Water of Leith to wildflower meadows lining Sighthill Park.

Now, our parks team wants *your* take on the city's biodiversity for their new Instagram competition in celebration of [Edinburgh Living Landscapes](#) – a long-term project that aims to encourage investment in the natural environment to 'turn the grey green', helping make sure the birds and the bees remain at the heart of the city's future nature.

So, whether you're a budding Instagrammer or a keen photographer, share your images for the chance to win up to £50 in high street vouchers. From a selfie in Starbank Park to a portrait of the Pentlands, enter by following Edinburgh Outdoors and post photos with the hashtag #eophotocomp on Instagram, posting on the Edinburgh Outdoors Facebook page, on twitter @EdinOutdoors or by emailing parks@edinburgh.gov.uk by 12 October.

Get involved

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The City of Edinburgh Council

10.00am, Thursday, 20 September 2018

Elected Member Champions

Item number	8.1
Report number	
Executive/routine	
Wards	
Council Commitments	

Executive Summary

This report reviews the current position with elected member champions and answers the question raised at the Council meeting in August 2018.

Elected Member Champions

1. Recommendations

- 1.1 To note the work carried out by Champions contained in the report.
- 1.2 To amend the cycling champion role to an expanded remit of Active Travel Champion.
- 1.3 To agree that the next Group Leaders' meeting should consider any further changes to the roles and remits of champions, with a report being brought to Council on the proposed changes.
- 1.4 To provide a monitoring report on work carried out in one year's time.

2. Background

- 2.1 In August 2017 the Council considered a report on elected member champions and agreed to review these positions in one year.
- 2.2 In August 2018, Councillor Rust asked a Council question on champions at the Council meeting, where it was indicated the answer would be provided in the September report.

3. Main report

- 3.1 The Council has elected member champions for the following roles canal, carers, child poverty, cycling, equalities, festivals, Gaelic, homelessness, small business, sustainability, veterans, volunteering and young people.
- 3.2 The 2017 report detailed the roles and responsibilities of champions as follows:
 - 3.2.1 Act as an ambassador for their specified area, which includes taking responsibility for maintaining and raising the profile of their area;
 - 3.2.2 Support the work of the committee convenors through working in a collaborative role and feeding into the decision-making role of the relevant convenors;
 - 3.2.3 Contribute to the development of policy in Edinburgh of their area and providing leadership and guidance when required;

- 3.2.4 Act as a local expert and advocate working with and engaging with communities across the city; and
- 3.2.5 Ensure focus is maintained on achieving the desired objectives and outcomes of their area.
- 3.3 A survey of current champions was carried out to provide an answer to the Council question, ascertain whether the champions themselves saw value in the role they were undertaking, if their role was meeting the objectives set out in 2017 and identify if improvements could be made.
- 3.4 A key objective identified in the August 2017 report was to act as an ambassador, raising the profile of the area and, working and engaging with the community. The outcomes in the appendix to the report highlight that awareness raising and generally raising the profile of the area were key objectives of each champion. The range of initiatives utilised to do this included events, tv and press coverage and promotion on social media.
- 3.5 All champions have established links with a significant number of external organisations including public sector, voluntary, business, higher education and community groups. The survey results show clear evidence of this with some champions meeting between 25 and 50 organisations.
- 3.6 There also appears to be clear linkages with Council committees, conveners and working groups. This was another key objective identified in August 2017 and feedback suggested that although there were clear linkages these were stronger for some champions than others and improvements could be identified to ensure that each champion had a clear path to achieve better outcomes. Having said that overall there did appear to be good linkages with conveners of committees.
- 3.7 In regard to contributing to policy within the city, the impact has been more varied. Some champion roles have a clear focus on strategic or policy change such as Canal, Homelessness and Gaelic. This is often the case when there is a strong link with a Council group or committee. Many other roles though concentrate on awareness building and discussions within the community. What is the appropriate focus for each champion will be determined by the champion themselves and their objectives.
- 3.8 Champions were also asked how their role could be improved. Feedback highlighted the need for strong links to a group or committee, a need to increase corporate awareness of the issue and for increased support by Council officials. One champion also highlighted the value of champions meeting to discuss common approaches and best practice.
- 3.9 All champions have outlined their outcomes in the appendix to the report. These vary in the level of detail highlighted but all but one express benefits. The child poverty champion explained that their role was better served as co-chair of the Poverty Commission and the champion role was no longer necessary.

- 3.10 The champion role can provide value for the Council but to do so it needs to be a focussed, supported role with clear objectives and links within the Council. These roles can also bring additional capacity and flexibility in approach and to highlight key policy areas of importance and important constituencies within Edinburgh. As a result, it is proposed that each champion role is considered whether it is the most appropriate way to meet the Council's objectives in that area.
- 3.11 Following input from the current Cycling Champion and the Convener and Vice-Convener of Transport and Environment Committee it is proposed that the role and remit of the cycling champion is extended to cover active travel.

4. Measures of success

- 4.1 That the champion role is providing value to the Council and the City's citizens.

5. Financial impact

- 5.1 The financial impact of the champions is minimal and contained within budget.

6. Risk, policy, compliance and governance impact

- 6.1 Elected member champions should align to complement current committee and convener structures.

7. Equalities impact

- 7.1 Selection and appointment of elected member champions supports delivery of equalities outcomes and the protected characteristics.
- 7.2 The Equalities Champion is the lead for this area and ensuring equalities is embedded across communities and within the organisation.

8. Sustainability impact

- 8.1 Selection and appointment of elected member champions supports delivery of sustainability outcomes. The range and breadth of remits of champions brings advantages for delivery of the three pillars of sustainability.
- 8.2 The Sustainability Champion is the lead for this area and ensuring sustainability is embedded across communities and within the organisation.

9. Consultation and engagement

9.1 Champions were consulted with to form this report.

10. Background reading/external references

10.1 The City of Edinburgh Council 24 August 2017 – [Appointment of Elected Member Champions](#)

Andrew Kerr

Chief Executive

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11. Appendices

Appendix – Number of meetings, expenses and outcomes of all champions

Role	Number of meetings attended	Expenses incurred by Council
Canal	38	None
Carers	4	None
Child Poverty	0	£330.81 – Travel costs for visit to London
Cycling	20	None
Equalities	9	None
Festivals	150	None (use bus pass provided as councillor)
Gaelic	Over 10	None
Homelessness	76	£125 – Homelessness Task Force visits (via minibus) to B&Bs
Small Business	8	None

Sustainability	10	None
Veterans	25	Contained within Lord Provost's budget
Volunteering	16	Contained within Lord Provost's budget
Young People	48	None

Role	Outcomes achieved
Canal	<p>1. Awareness raising</p> <p>a) Full page features in local press on canal festival and district heating.</p> <p>b) TV coverage of canal swans</p> <p>c) Very frequent social media promotion: twitter, facebook, blog.</p> <p>2. Outcomes</p> <p>a) Carried out stocktake of 2011 canal strategy and currently refocusing action plan ahead of refresh in 2021 and bicentenary in 2022</p> <p>b) Secured additional funding for successful canal festival in June 2017.</p> <p>c) Kick-started canal clean up programme, leading one canal business to describe it as looking cleaner than ever before.</p> <p>d) Launched Canal Shed and Union Canal Unlocked app (both projects by partners)</p> <p>3. Partnership</p> <p>a) Increased frequency of liaison with Scottish Canals</p> <p>b) Revamped canal meetings structure vis a vis roles of Canal Delivery Board and Canal Community Action Group</p> <p>4. Funding</p> <p>a) Additional funding for canal festival secured from commercial partners for first time: £3k</p> <p>b) Additional funding drawn in from Sustrans for canal towpath options study.</p> <p>5. Costs/efficiencies/resources</p> <p>a) Kick-started a programme of canal clean-ups drawing in local businesses, community groups and residents.</p> <p>b) As above, carried out stocktake of 2011 action plan, currently reprioritising focus with Delivery Board; planning ahead for strategy refresh and for bi-centenary legacy in 2022.</p> <p>c) Zero direct cost to council: all trips made by foot, bike and kayak.</p>

	<p>6. Policy change</p> <p>a) The main focus is on delivery of an agreed strategy and action plan; however, I anticipate that the growing issue of asset condition will require policy change on the part of Scottish Government, Scottish Canals and the council.</p> <p>7. Risk</p> <p>a) A key issue emerging in the course of the year has been core asset condition as set in in May's asset strategy 2018-30. It is very stark as to the shortfall and I have met with the senior officer in Scottish Canals to discuss implications for the Union Canal and a detailed inventory for the canal. This will be THE key issue for the strategy and the new SC chief executive in 2019.</p> <p>b) A second area of risk is the canal towpath and how to better manage its increasingly popularity. Following the Sustrans-funded study there is an evolving follow up plan to implement some of the findings on design and communications.</p>
Carers	Carers Rights Day 2017 awareness raising of carers issues with staff in Waverley Court and NHS Waverley, contributing to consultation in developing new Carers Strategy -Carers Act.
Child Poverty	Limited value. Has been predominately replaced by role as co-chair of the poverty commission
Cycling	<p>A single point of contact for cycling organisations, groups and individuals.</p> <p>Raising awareness.</p> <p>Partnership working.</p>
Equalities	<p>A board policy enforcement and campaign</p> <p>bins on pavements issues/cyclists on pavements</p> <p>St Brides access issues</p> <p>Edinburgh University Gym and disabled facilities review</p>
Festivals	Key role in awareness raising not only of economic benefits of festivals and council's key role in contributing to their success, but also improved wellbeing for both individuals and communities.

	<p>Helped develop links, contacts and networks between festivals and local community groups and social enterprises, delivering greater inclusion, funding and employment opportunities.</p> <p>Forged international links with delegates wishing to learn from the city's success and challenges.</p> <p>Raised city's profile through broadcasts and interviews on Chinese and Latin American television speaking about the importance of our festivals in showcasing Edinburgh as a global city with an outward-facing international outlook.</p>
Gaelic	<p>Raising awareness and promoting Gaelic language; outcomes of Gaelic Language Plan; action plan; long term strategic plan for infrastructure and GME development in October; discussions underway on additional playgroup; additional nursery places; survey undertaken to identify skills; new posts for JGHS; working now to secure additional funding for Services Manager post; work underway to build links with Gaelic students universities to grow Gaelic workforce; working with SG re additional funding for posts and capital for new schools; building city wide links with Gaelic community and partners to support; co-production of the Gaelic Language Plan with Gaelic community etc</p>
Homelessness	<p>Awareness raising activity</p> <p>A lot of communications activity and press coverage of the Homelessness Task Force. Articles in EEN, quotes etc. Alongside this there has been a lot of awareness of the task force and the work it has been carrying out within our partner organisations, especially third sector and Scottish Government.</p> <p>Contribution to outcomes</p> <p>Mainly recommendations through the Homelessness Task Force Report:</p> <ul style="list-style-type: none"> • Report on commissioning alternative accommodation for young people • Training for council officers who might come across people rough sleeping in day to day role on how best to support them to access services. • Implementing Housing First • Rapid Access Accommodation being mainstreamed • Service users in B&Bs to have access to food storage, cooking facilities and washing machines • Review of allocations policy

- Review of support on access private rented sector
- ICT review to provide better service and reporting
- Improved information packs
- Proportion of mid-market properties to be prioritised for people experiencing homelessness
- Engagement with service users to continue to shape services
- Extension of the Private Sector Leasing contract with Link Housing Association to increase provision of alternative temporary accommodation

Benefits to partnership working

Strong relationships with third sector organisations. A good understanding of the needs and aims of our partners, but also good relationship building and third sector organisations feeling that they are being listened to and have access to CEC politicians. Particularly through relationship with SHAPE which is key. Also developing good relationships with members of the Scottish Government's independent Homelessness and Rough Sleeping Action Group (HARSAG) and developing policy alongside, and aligned to the aims of, the action group.

Additional funding secured

Additional £1.972m allocated to homelessness budget which allowed investment in B&B contract transitioning to shared housing with access to food storage, cooking facilities and washing machines. Extension of PSL contract.

Costs or inefficiencies reduced

PSL contract extension meant that loss of PSL flats went from around 45 a month to 5. These losses would have resulted in B&B spaces being used to replace them which would have had additional costs for CEC alongside far worse outcomes for service users.

Re-prioritisation of resources

This work is ongoing as B&B provides 650 bed spaces a night in Edinburgh. We are continuing to look at alternatives but with acknowledgement that there isn't going to be one solution and that this work will take time. Work already started with PSL extension. Edindex agreed to allocate an additional 275 homes to people experiencing homelessness, this is alongside the Social Bite provision of support packages for Housing First. Additional £1.972m allocated to homelessness budgets.

Partner, Council or Government policy changed as a result of champions activity

	<p>As documented at point 'b' through recommendations of the homelessness task force. Ongoing work looking at a change from temporary accommodation to Housing First and Rapid Rehousing. This will take time and will have to be picked up through the Housing and Economy Committee. The Task Force has been helpful as a way of engaging with partners and for councillors to gain a deeper understanding of the challenges we face and the practices and approaches that the sector is taking to address them. This will help enormously when it comes to decision making.</p> <p>Identification and reduction of risk</p> <p>The biggest risks to CEC around homelessness are the escalating costs of temporary accommodation, particularly B&B, and the length of time that people are staying in temporary accommodation that is unsuitable.</p> <p>The PSL extension is a big step to addressing that but we have to acknowledge that although we have stemmed the tide of people leaving the scheme, we haven't increased the numbers. This will have to be looked at again.</p> <p>Other alternatives to current temporary accommodation are being looked at, but we also need a change of mindset so that we are focussing on permanent, settled accommodation as the main aim. This is partly about prevention, where a lot of work is being done, but with affordability of housing emerging as a key driver for homelessness, and the current landscape around benefits and rollout of universal credit, prevention won't work in every case.</p> <p>The change to a proportion of MMR being prioritised for people experiencing homelessness is important. There will need to be more thinking along these lines.</p>
Small Business	<p>Mainly awareness raising so far, however if I were to continue in the role I would be looking to further develop the work that I have started on how the Council can better support small businesses without incurring costs through policy changes.</p>
Sustainability	<p>Awareness raising activity</p> <p>Contribution to outcomes</p> <p>Benefits to partnership working</p>
Veterans	<p>Awareness raising activity</p> <p>Contribution to outcomes</p> <p>Benefits to partnership working</p>

	<p>Raising profile of support for veterans and related causes</p> <p>Promotion of the City and local, Scotland and international levels</p>
Volunteering	<p>Awareness raising activity</p> <p>Contribution to outcomes</p> <p>Benefits to partnership working</p> <p>International promotion of the City</p> <p>Promoting active citizenship</p> <p>Civic recognition of the impact of veterans and their families</p>
Young People	<p>Benefits of partnership working</p> <p>I contacted Children’s Services regarding TalkTime, an organisation I had met with that offers free counselling for young people with disabilities and had capacity. This was then promoted to all eligible families through the social work department. The benefits to partnership working are endless and I have gained a lot of value from meeting and speaking to people in the council, the third sector and other organisations about the work that’s already underway and how best I can support and build on that, in the YOYP and beyond.</p> <p>Awareness raising</p> <p>Following my motion on World Suicide Prevention Day, a report will be brought back outlining the potential for mental health first aid training in schools. A wellbeing working group has also been established to discuss how we can improve the wellbeing of council staff and I am keen to better understand the specific support we can give young people in the organisation.</p> <p>Contributed to outcomes</p> <p>As a Project Champion for What Kind of Edinburgh, I will help to deliver Edinburgh’s truly Child and Young Person friendly city through support and promotion of the UN Convention on the Rights of the Child across all aspects of our city.</p>

10.00am, Thursday, 20 September 2018

Burgess Roll

Item number	8.2
Report number	
Executive/routine	
Wards	
Council Commitments	

Executive Summary

This report outlines the current arrangements relating to the Burgess Roll and the issuing of Burgess tickets. Following a request from the Burgess Association of Edinburgh, new arrangements for the handling of these are proposed.

Burgess Roll

1. Recommendations

- 1.1 To agree that the keeping of the new Burgess Roll now be carried out by the Burgess Association of Edinburgh, including the setting and collection of fees; and
- 1.2 To agree that the Lord Provost, the Lord Dean of Guild, and the Deacon Convener of the Trades (as all may be appointed from time to time) and / or their Deputies now sign the newly designed Burgess ticket attached at Appendix 1.

2. Background

- 2.1 The origins of the admission or grant of Burgesship in Edinburgh can be traced to the year 1406. To become a Burgess was a necessity for anyone wanting to earn a living in a regulated occupation in Edinburgh. In return for the right to work in the town, Burgesses had to accept a share of civic responsibilities.
- 2.2 Virtually all Burgesses qualified for admission by fulfilling the requirements to have residence in the town, be related by birth or marriage to an existing Burgess, pay the required fees, being entered in the roll and consequently receiving their Burgess ticket. In exceptional circumstances, this procedure was waived.
- 2.3 The relevance of the Burgess ticket has changed considerably over the centuries. At the time of the enactment of the Local Government (Scotland) Act 1973, entry in the Burgess Roll conferred no tangible privileges or duties. The Act's creation of a regional and district authority also overtook Edinburgh's status as a royal burgh and, following the implementation of the Act in May 1975, the Burgess Roll in Edinburgh was closed. However, the former City of Edinburgh District Council and the City of Edinburgh Council retained within their Standing Orders provisions to grant honorary Burgessships ("Freedom of the City").
- 2.4 On 20 December 2005, the City of Edinburgh Council agreed to introduce a new Burgess Roll and issue a new type of Burgess ticket. Under the new arrangements the Conventry of the Incorporated Trades undertook responsibility for the receipt and processing of applications and would then make recommendations to the Council. A fee of £50 was set for each Burgess ticket and it was agreed that the tickets would be issued under the signature of the Lord Provost and the Council Secretary.

- 2.5 It should be noted, however, that no actual Roll of the Burgesses has been created by the Council since the agreement in 2005 to replicate the former Burgess Roll.

3. Main report

- 3.1 On 30 October 2017 the Burgesses adopted a Constitution for a new Association 'the Burgess Association of Edinburgh' created under the auspices of the Conventry of Trades and the Company (now Royal Company) of Merchants of Edinburgh. The Court of the Burgess Association of Edinburgh has established a Roll and the names of any new Burgesses and those created under the old regime, and still alive at that date, are all being entered.
- 3.2 The Court of the Burgess Association of Edinburgh would like to formalise this practice and have requested that the responsibility for the keeping of the new Burgess Roll be passed to the Burgess Association. This would include the authority to set and collect fees associated with the tickets.
- 3.3 In doing so, the Burgess Association have also requested that their newly designed Burgess ticket should now be signed by the Lord Provost, the Lord Dean of Guild, and the Deacon Convener of the Trades rather than the Lord Provost and the current equivalent post to Council Secretary. The signatories additional to the Lord Provost or Deputy Lord Provost are the respective leaders of the Merchant and Trades Burgesses.

4. Measures of success

- 4.1 The keeping of the new Burgess Roll is carried out by the Burgess Association of Edinburgh.

5. Financial impact

- 5.1 There may be a net, but minimal, loss of income to the Council.

6. Risk, policy, compliance and governance impact

- 6.1 No adverse risks or policy impacts have been identified as associated with this report.

7. Equalities impact

7.1 There are no equalities impacts as a result of this report.

8. Sustainability impact

8.1 There is no sustainability impact as a result of this report.

9. Consultation and engagement

9.1 Consultation has taken place with the Burgess Association of Edinburgh.

10. Background reading/external references

10.1 [The Executive of the Council 20 December 2005 - Burgess Tickets](#)

Andrew Kerr

Chief Executive

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11. Appendices

Appendix 1 – Proposed new Burgess ticket



At Edinburgh, the Twentieth Day of March Two Thousand and Eighteen,

*The City of Edinburgh Council, having received the solemn declaration of
John Smith Esquire, Accountant and Member of the Incorporation of Hammermen*

Of being desirous to promote the commonweal of Edinburgh and her citizens

Of being observant of the principles of fairness, equality and non-discrimination

Of undertaking just dealing with the citizens of Edinburgh and fellow Burgesses

and for good deeds done and to be done within the City, hereby admits the same to be

A Burgess and Free Citizen of Edinburgh

.....
Lord Provost

.....
Lord Dean of Guild

.....
Deacon Convener of Trades



10am, Thursday, 20 September 2018

Edinburgh Boundaries Extension and Tramways Act 1920

Item number	8.3
Report number	
Executive/routine	
Wards	
Council Commitments	Delivering a Council that works for all

Executive Summary

The Edinburgh Boundaries Extension and Tramways Act of 1920 was an important piece of legislation which led to a major expansion of the city's boundaries. This report sets out a project proposal and associated costs to ensure this event can be celebrated through a series of outreach and community focused events.

Edinburgh Boundaries Extension and Tramways Act 1920

1. Recommendations

- 1.1 To note project proposals and business case to celebrate the centenary of the Edinburgh Boundaries Extension and Tramways Act 1920.
- 1.2 To agree in principle to underwrite the project to a maximum of £100,000. Any Council spend required above that achieved through sponsorship will be approved by the Finance and Resources Committee.

2. Background

- 2.1 The Edinburgh Boundaries Extension and Tramways Act 1920 was an important piece of legislation which created a major expansion of the city's boundaries. For the first time the Barony of Corstorphine, the Burgh of Leith and civil parishes of Colinton (including Longstone), Cramond and Liberton (including Gilmerton) were incorporated into the city's boundaries.
- 2.2 Given the major significance of the event and forthcoming centenary, a Member/Officer Working Group has been established to explore how the extension's anniversary can be celebrated in 2020. The Group is chaired by the Lord Provost and includes elected members who represent each of the Political Groups, and officers from the Council's Records and Archives Section.
- 2.3 As part of the work of the Member/Officer Working Group, a business case has been developed which sets out how the City of Edinburgh Council proposes to celebrate the centenary of the Edinburgh Boundaries Extension and Tramways Act of 1920. The business case is attached as an appendix to this report.

3. Main report

- 3.1 The business case details several core deliverables, but the overall aim is to create a series of events and resources that will show visitors and residents alike what life was like across the city in 1920. This will include the development of physical and on-line exhibitions, resource packs for schools, competitions, and a series of planned civic events throughout 2020.

- 3.2 These outreach initiatives will be complimented through collaboration and engagement with local history and community groups to encourage the sharing and celebration of heritage, with the aim of increasing community cohesion and identity.
- 3.3 To make this happen, a temporary project officer would need to be recruited to undertake the research, stakeholder management and collaborative resource development. Including costs for materials, it is estimated that the project could cost approximately £100,000.

4. Measures of success

- 4.1 A series of events and resources that celebrate the centenary of the Edinburgh Boundaries Extension Act of 1920, with high levels of community engagement.

5. Financial impact

- 5.1 It is proposed that the Council will underwrite the project to a maximum of £100,000 which will be met from the Council's Priorities Fund. It is anticipated that this figure will be at least partly off-set through external funding and sponsorship opportunities.

6. Risk, policy, compliance and governance impact

- 6.1 To ensure appropriate levels of oversight and scrutiny, it is proposed that the current Member/Officer Working Group acts as the project board for the duration of the project, and that the project continues to be led by the Records and Archives Section.

7. Equalities impact

- 7.1 As a community engagement exercise that will support, celebrate and seek to preserve local heritage and promote access to city wide heritage resources, it is anticipated that the project will have a positive impact of the cultural rights of Edinburgh's citizens and communities.
- 7.2 Success in this project will therefore support outcome 1.4 of the Council's "Equality, Diversity and Rights Framework 2017-2021" to improve access to the city's cultural, sporting and physical activity services.

8. Sustainability impact

- 8.1 There are no sustainability issues arising from this report.

9. Consultation and engagement

- 9.1 Project success will require high levels of community support and engagement (including schools) and would be a central requirement of the project.

10. Background reading/external references

- 10.1 None.

Andrew Kerr

Chief Executive

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11. Appendix

- 11.1 Business Case - Edinburgh Boundaries Extension Centenary 2020

Appendix: Business Case - Edinburgh Boundaries Extension Centenary 2020

1.0 Project Rationale / Purpose

This initial Business Case has been produced to set out a rationale for how the City of Edinburgh Council proposes to celebrate the centenary of the Edinburgh Boundaries Extension Act of 1920.

It sets out to address in basic terms:

- The initial thinking behind the proposal
- the Business Drivers/Justifications
- the Organisational context of the proposal
- anticipated benefits / outcomes
- Identification of Risks/Constraints to the project

2.0 Proposal Description

The 1920 Edinburgh Boundaries Extension and Tramways Act was a pivotal piece of legislation which saw the boundaries of the city expand threefold from 17 square miles to 53 square miles. It extended to incorporate several surrounding burghs and parishes. These were:

- Barony of Corstorphine
- Burgh of Leith
- Colinton Civil Parish, which included Longstone
- Cramond Civil Parish
- Liberton Civil Parish, which included Gilmerton

The centennial gives the city an opportunity to celebrate the separate but interdependent identities and histories of these areas in a community affirming and engaging way.

The core aims of the project therefore will be to celebrate the anniversary within the communities that came into the city in 1920, and to create a series of events and resources that show visitors and residents alike what life was like across the city at the time.

This will be done through outreach initiatives that will be based on research and use of original historical sources. However, this will be complimented through collaboration with local history and community groups to encourage the sharing and celebration of heritage, with the aim of increasing community cohesion and supporting intergenerational engagement.

By showing what each area was like before and after the extension, we can bring to life the experiences of those living there in their work, travel, retail, leisure and education. By focusing on the evolving history of individual streets in these communities we can also tie the experience of the anniversary to a physical continuity that people of all ages and backgrounds can relate to.

Core deliverables of the project would be:

- City-wide 'Edinburgh in 1920' exhibition, which will tour around the city and be accessible online in some form (e.g. mobile app or interactive website) – developed in partnership with other internal and external stakeholders – such as Museums and Libraries, as well as relevant national and city based archive institutions
- Audio / visual element to the exhibitions including moving image archival footage and oral history recordings relevant to each community or the city itself in 1920.

- Localised community focused temporary exhibitions and resources centring on each of the communities that came into the city in 1920 – developed in collaboration with local history / heritage groups and schools with the aim of incorporating an intergenerational approach.
- Oral history and photography projects within each community.
- Classes to local heritage groups around how to collect and preserve local archival material.
- Educational / school resource – a resource for teachers city-wide to explore both source material from 1920 and to discuss what source materials they would preserve to represent their communities today.
- Celebration events in each community on or near the 2nd of November date of when the original act came into force to culminate the year of celebrations, with a central civic event held by the Lord Provost.
- School art projects to design new community flags, which would be displayed in the celebration events

To achieve the above deliverables, a temporary project officer would need to be recruited to undertake the research, stakeholder management and collaborative resource development. Ideally the officer should have an archive or heritage background with experience in engagement and outreach.

Project delivery:

The project would start in January 2019 and finish in December 2020 for 24 months. To ensure appropriate levels of oversight and scrutiny, the current Member/Officer Working Group would act as the project board for the duration of the project. The project would continue to be led by the Records and Archives Section.

During the early part of the project, the project officer could seek additional funding from external funding bodies. If successful, this additional funding could either offset some of the Council's costs or potentially expand the project to create more permanent legacies of the centenary, such as permanent exhibits in community spaces within each area as a cultural place making exercise and a celebration of their local histories.

3.0 Business Drivers

The drivers behind this project include:

- Desire of the city and community to celebrate the centenary of the extension
- Recognition that much of the city's cultural assets are city centre based, but some collections and material have strong connections to the city's communities outside of the centre
- Exploring how to organise and celebrate culture and heritage through the localities model by involving communities within each of the 4 localities
- Supporting schools with the curriculum for excellence's drive for local cultural and heritage awareness in its Social Studies curriculum area
- Improving the sense of belonging and intergenerational engagement within local communities and enhance relations between CEC's cultural services and its residents

4.0 Organisational Context

This project would reflect upon many of the Council's key strategic aims, including that of:

- Wanting Edinburgh to be a vibrant and thriving city with a unique heritage, leading economy and a world-renowned reputation for culture and sport

- For Edinburgh to be a city in which everyone has access to opportunities to live fulfilling lives and ensure no one is left behind
- Wanting Edinburgh to be a city that is resilient with citizens that are protected and supported with access to sustainable and well-maintained facilities
- And for CEC to be a council which empowers our citizens to take action, participate and make decisions for themselves

The project would also require joint partnership working with other internal service providers (Museums and Libraries), as well as external providers such as Midlothian Archives, National Records of Scotland, National Library of Scotland/Moving Image Archive, Edinburgh University Special Collections, Lothian Health Services Archives. Collaboration with and support of the third sector would also be a key theme – with involvement from local history and community groups being integral to the project’s success.

The project would need to be ready to deliver on its outcomes by the beginning of 2020, to continue throughout the year, ending with a reception hosted by the Lord Provost with representatives from each of the key areas amalgamated in 1920.

5.0 Anticipated Benefits and Outcomes

Anticipated benefits to the Council include:

- Greater awareness of each area’s community identity and history by visitors and residents alike
- Higher profile for CEC’s cultural assets amongst its communities; helping them see those assets, so often see in national and international contexts, as being theirs
- Greater awareness amongst school children of Edinburgh’s different communities and their history
- Greater awareness amongst school children of Edinburgh’s cultural assets

6.0 Research

Some initial research has already been undertaken by Edinburgh City Archives, whereby original unique records on the Extension Act are preserved. These include official Town Council records from the time, as well as various community responses, and Parliamentary proceeding material.

It is known that further materials will be held within the Council’s Library and Museums services, as well as in Midlothian Archives. Resources such as photographs, newspapers, Post Office and Trade Directories, Maps, and local/community collection will all need to be researched and collated to ensure the success of the project.

7.0 Risks

The project will follow the approved City of Edinburgh Council’s Risk Management Procedure and use its own risk register to evidence and monitor risk management and to put in place controls to ensure we manage the project’s risk robustly.

Anticipated risks include:

- Lack of adequate funding to allow the project to deliver on its projected outcomes
- Reputational damage to the Council and its cultural services if the project fails to engage fully with local and community groups, and cover a diverse section of the city’s residents

- Potential lack of support or engagement from some local communities/areas of the city which will lead to unbalanced and under-represented areas of the city
- Failure to provide a lasting legacy from the project, with no long-term or permanent means of supporting a more permanent exhibition or ways for the communities to recognise their cultural assets and heritage

8.0 Management

The project will be overseen by a Board made up of the Lord Provost, elected members and representatives from the Council's Strategy & Insight Division. The Board may also include representatives from Libraries/Museums as well as community and education representatives from each area.

It is anticipated that the Project Officer will oversee the daily running of the project, with the said Officer reporting to the Information Asset Manager.

In line with the proposed activities and deliverables of the project, it is recommended that the Project Officer is recruited at Grade 7 level. This ensures necessary skills and expertise which are essential to the project will be met, with previous project work being desirable.

9.0 Costs

Approximate costs for these deliverables:

- Temporary project officer (Grade 7) - approximately £40,000 for 12 months or approximately £80,000 for 24 months
- Display boards and design for city-wide exhibition - approximately £1,500
- Display boards and design for localised exhibitions - £5,000 (£1,000 for each area)
- Archival / Museum quality display cases for localised exhibitions - approximately £15,000 (2 display cases in each area)
- Website / app design for online city-wide exhibition - approximately £5,000

Not included are any IT equipment costs or travel costs for the project officer, or transport costs for moving exhibitions. Some of the above costs might be reduced or already be covered through spare capacity elsewhere within the Council. Any savings could be kept for grants to community / local history groups.

Additional or matched funding may be available from external funding streams (e.g. HLF).

10.0 What does success look like?

A programme of events during 2020 based on a wide variety of historical source material that celebrates and engages with the communities of Colinton, Corstorphine, Cramond, Gilmerton, Leith, Liberton and Longstone on the centennial of their joining Edinburgh. By the end of the programme, each area should have a resource that promotes their identity and their community's ongoing history. Ideally each area should also feel that they can and should contribute to the city's cultural assets and know how to do so.

Finally, the city has an attractive and popular mobile exhibition on what life was like in Edinburgh in 1920 that has toured across the city and could be used again in a variety of corporate, civic and educational settings.